

OVERTON PUBLIC SCHOOL DISTRICT 24-0004
OVERTON BOARD OF EDUCATION
BOARD MEETING: JUNE 13, 2022

BOARD OF EDUCATION AGENDA:

- 7:30 **A. Call meeting to order**
- 7:35 **B. Compliance Statement**
- 7:40 **C. With consent of the Board, receive reports from School Personnel, Patrons, or
Community Groups.**
- 7:45 **D. Read and consider communications**
- 7:50 **E. Approve agenda**
- 7:55 **F. Approve minutes**
- 8:00 **G. Act on bills for payment**
- H. Matters pending before the Board**
- 8:05 1. Consider approving the 2023 graduation ceremony plan, date, and time
- 8:10 2. Consider approving the dairy product bid from Hiland Dairy Foods
- I. Board Reports and Discussion**
- 8:20 **Board Reports**
- a. Meetings Attended:
- b. Upcoming Meetings:
- c. Transportation Committee Report:
- d. Interlocal Committee Report:
- e. Facilities Committee Report:
- f. Curriculum Committee Report:
- g. Negotiations:
- Discussion**
- J. Administrative Reports**
- 8:25 1. Principal's Report
- 8:45 2. Superintendent's Report

Next regularly scheduled meeting is July 11, 2022

COMMENTS:

E.

1. The board will need to approve the 2023 graduation ceremony which is on Saturday, May 6, 2023.

DISCUSSION:

F.

1. **Board Reports and Discussion:**
 - a. Meetings Attended:
 - b. Upcoming Meetings:
 - c. Transportation:
 - d. Interlocal:
 - e. Facilities:
 - f. Curriculum:
 - g. Negotiations: 2023-2024 Process will Begin in September
2. Discussion Topics:
 - a. Summer Projects Update
 - b. July Board Meeting
 - c. Student Fee Hearing in July
3. Board Policies Updates (KSB Annual Board Policy Update)
 - 2008: Meetings
 - 2010: Preparation for Board Meetings
 - 3003.1: Bidding for Contractors, Remodeling, Repair, or Related Projects
 - 3004.1: Fiscal Management for Purchasing and Procurement Using Federal Dollars
 - 3057: Title IX Policy
 - 4056: Resignation of Certificated Staff
 - 4064: Transporting Students in Employee Vehicles
 - 5012: Testing and Assessment Program
 - 6021: District Criteria for Selecting Evaluators to be Used for Special Education Evaluation
 - 6037: Selection and Review of Library Materials

G. Administrative Reports:

Principal's Report

1. 2022-2023 School Calendar Update
2. Class Schedule Update
3. Enrollment Update

Superintendent's Report

1. Option Enrollment-
 - Out –
 - a.
 - b.
 - In -
 - a.
 - b.
 - Change of status –
 - a.
2. Board Meeting for July – Date and Time -- July 11, 2022
3. Budget Review
4. Financial Review
5. Projects
6. Food Program Review
7. Other

OVERTON EAGLES

Overton Public School 24-0004
P.O. Box 310 401 7th Street
Overton, NE 68863-0310



Mark A. Aten, *Superintendent*
Brian Fleischman, *Principal*
Jody Skallberg, *Counselor*
Brian Fleischman, *Activities Director*

Phone: (308) 987-2424 • Fax: (308) 987-2349 • www.overtoneagles.org

NOTICE OF MEETING
BOARD OF EDUCATION
OF OVERTON, NEBRASKA

NOTICE IS HEREBY GIVEN, that a meeting of the Board of Education at School District 24-0004, of Overton, Nebraska will be held at 7:30 p.m. on Monday, June 13, 2022 at the Overton Public School, which meeting is open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the Superintendent, in the Overton Public School Building, 401 7th Street, Overton, Nebraska.

Jared Walahoski
Secretary of the Board

Heather Brennan Gordon Lassen Board of Education Doug Luther Joel Meier Keith Rudeen Jared Walahoski

Overton Public Schools
Overton Board of Education

Minutes of the Regular Board of Education Meeting
Overton Public School District 24-0004

Board President or Presiding Officer: Meeting to Order and Roll Call.

The **June 13, 2022** regular monthly meeting of the Overton Public School Board of Education is called to order and is now in session. Roll call.

	Present	Absent
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walchoski	_____	_____

Excuse the absence of board member _____

	Yes	No
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walchoski	_____	_____

Vote _____

Compliance Statement: To be in compliance with LB 898, the Nebraska Open Meetings Law, I would like to inform the public that a copy of the Open Meetings Law is posted near the LMC check-out counter. This meeting has been advertised in the **June 9, 2022** edition of the The Beacon Observer, and also posted on the south doors of the school, Post Office, school's web site and the Security First Bank. There is packet provided for the public.

Comment Section: At this time, visitors may address the board. If it is regarding an agenda item, please state your name and refer to the agenda item. This is the only time you will be able to comment on the item. If it is regarding a topic not on the agenda, and not a personnel item, we will hear your comments but will not add the item to the action list, we may add it to the discussion list next month. If it is a personnel issue, you must follow steps outlined in Board Policy regarding personnel concerns. The total time allotted for the public comment will not exceed thirty minutes and each member of the public will be allotted not more than five minutes to address the Board. If a group wishes to speak, please designate one spokesperson for the group.

Guests Present: See Attached Document A.

The following presented reports to the Board:

1. _____ - Topic - _____
2. _____ - Topic - _____

3. _____ - Topic - _____

The following communications were read or presented to the Board:

1. _____ - Topic - _____

2. _____ - Topic - _____

3. _____ - Topic - _____

A Motion made by _____ and seconded by _____

to approve the agenda of the June 13, 2022 meeting.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walchoski	_____	_____	_____
			Vote _____

A Motion made by _____ and seconded by _____

to approve the minutes of the May 9, 2022 regular board minutes as presented.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walchoski	_____	_____	_____
			Vote _____

A motion by _____ and seconded by _____ to approve the June bill roster in the amount of \$178,692.17.

Discussion:

Votes:

	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walhoski	_____	_____	_____

Vote _____

**MINUTES OF THE OVERTON PUBLIC SCHOOL BOARD OF EDUCATION
REGULAR MEETING**

May 9, 2022

7:30 p.m.

Board President called the meeting to order. Members Present:

Brennan
Lassen
Luther
Meier

Notification: The May 9, 2022 meeting of the Overton Public School Board of Education was posted at the Overton Public School, on the Overton Public School website, Beacon Observer, Overton Post Office, and the Security First Bank.

Open Meetings Information: To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

Administration Present: Mark Aten, Superintendent, Brian Fleischman, Principal

Guests Present: Aaron McCoy, Seth Ehlers, Angie Ehlers, Jada Araujo, Jaelynn Roberts, Theresa Araujo, and Jaime Roberts.

Public Comments: None

Reports: Mrs. Ehlers, Jada Araujo, and Jaelynn Roberts presented on their FCCLA state award winning projects and the upcoming FCCLA National Convention in California.

Communications: Resignations (1)

Other:

1. Board excused the absence of board members Rudeen and Walahoski. Vote 4-0-2. Yes (4) Brennan, Lassen, Luther, and Meier. Voting No (0). Absent (2) Rudeen and Walahoski.
2. Board President appointed Brennan to act as Secretary in the absence of Walahoski.

Action Items:

1. **Agenda:** Moved by Lassen, seconded by Meier to approve the agenda of the May 9, 2022 regular monthly board meeting as presented. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.
2. **Minutes:** Moved by Brennan, seconded by Luther to approve the minutes of the April 11, 2022 regular board minutes as presented. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.
3. **Claims:** Moved by Luther, seconded by Brennan to pay the May General Fund bill roster in the amount \$62,752.16. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.
4. Moved by Luther, seconded by Lassen to approve C&S Truck and Salvage and Shively Repair to complete Rule 92 mechanics inspections. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.

5. Moved by Meier, seconded by Brennan to accept the resignation of Chase Christensen effective the end of the 2021-2022 school year. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.
6. Moved by Brennan, seconded by Luther to approve the teaching contract for Jeffrey Matthews effective the 2022-2023 school year. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.
7. Moved by Lassen, seconded by Meier to approve the teaching contract for Brandi McCarter effective the 2022-2023 school year. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.
8. Moved by Luther, seconded by Brennan to approve the teaching contract for Evan Neben effective the 2022-2023 school year. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.
9. Moved by Brennan, seconded by Luther to adjourn the meeting at 8:58 p.m. Motion 4-2-0. Yes (4) Brennan, Lassen, Luther, and Meier. No (0). Absent (2) Rudeen and Walahoski.

Board Reports and Discussion Topics:

1. **Board Reports:**
 - a. Transportation:
 - b. Facilities and Grounds:
 - c. Negotiations:
 - d. American Civics:
 - e. Interlocal: Update on the fiber project
2. **Discussion Topics:**
 - a. June Board Meeting scheduled for Monday, June 13, 2022 beginning at 7:30 p.m. in the LMC.
 - b. Review board policies 3047 Data Breach Response, 3050 Technology in the Classroom, 3051 Opioid Overdose and Prevention and Response, 3052 Leasing Personal Property, 3054 Law Enforcement Unit, 3053 Non-discrimination, 3056 Guest Speakers, and 3057 Title IX Policy.

Administrative Reports:

Principal's Report:

- a. Calendar Update
- b. Enrollment Update
- c. Outside use Report

Superintendent's Report:

1. Enrollment Option Report
2. Option Enrollment -
 - Out a.
 - In a.
 - b.

Change of Status a.
3. Financial Update
4. Projects Update – Track

5. Staffing Update
6. Food Nutrition Update
7. School Psychology Update
8. 2021-2022 School Hours Report
9. Summer School Report

	Overton Public School District	
	Bill Roster	
	Month:	June
	Status:	Official
6/10/2022	Total:	\$ 178,692.17
Vendor	Total Amount	New Code Description
Airgas	\$ 841.98	Reg. Instruct. Ind. Tech. Supplies
Amazon Business	\$ 75.00	Reg. Instruct. - Foreign Language Supplies
Amazon Business	\$ 330.53	Reg. Instruct. - Elementary Supplies
Amazon Business	\$ 433.83	Reg. Instruct. - Elementary Supplies
Amazon Business	\$ 679.96	Reg. Instruct. -P.E. Supplies
Amazon Business	\$ 124.22	Reg. Instruct. - Math Supplies
Amazon Business	\$ 474.04	SPED Supplies - Supplies
Amazon Business	\$ 91.95	Reg. Instruct. - Counselor Supplies
Amazon Business	\$ 243.85	Reg. Instruct. - Science Supplies
Amazon Business	\$ 931.87	Reg. Instruct. - SPED Supplies
Amazon Business	\$ 1,796.00	Technology - REAP
Amazon Business	\$ 964.09	Reg. Instruct. - Prek Supplies
Amazon Business	\$ 566.25	Reg. Instruct. - Elementary Supplies
Amazon Business	\$ 198.11	Reg. Instruct. - Math Supplies
Amazon Business	\$ 95.77	Reg. Instruct. - Elementary Science Supplies
Amazon Business	\$ 499.63	Reg. Instruct. - Custodial Supplies
Amplify Education	\$ 1,200.00	Reg. Instruct. - Science Resources
ATC Communications	\$ 151.54	Fiscal Services - Phone Service
Black Hills Energy	\$ 964.26	Operations of Buildings - Natural Gas
Bound to Stay Bound Books	\$ 193.77	LMC Books & Periodicals
Bowie Fertilizer	\$ 1,023.00	Care & Upkeep of Grounds - Fertilizer
Carson Dellosa Education	\$ 9.99	Reg. Instruct. - Elementary Supplies
Carson Dellosa Education	\$ 55.93	Reg. Instruct. - Elementary Supplies
Carson Dellosa Education	\$ 49.88	Reg. Instruct. - Elementary Supplies
CDW-G	\$ 32.81	Reg. Instruct. - Art Supplies
CenturyLink	\$ 57.84	Operation of Buildings Communications - Long Distance Phone
Classic Sportswear & Awards	\$ 73.17	Reg. Instruction - Vocal Music Awards & Supplies
Classic Sportswear & Awards	\$ 73.17	Reg. Instruction - Vocal Music Awards & Supplies
Dan's Sanitation	\$ 314.25	Operation of Buildings Cleaning Services - Trash Removal
DAS State ACCTG - Central Finance	\$ 518.98	Reg. Instruct. Network Services
Dawson Public Power District - Prek	\$ 86.46	Operation of Preschool - Electricity
Dawson Public Power District - School	\$ 3,688.10	Operation of Buildings Electricity
Dawson Public Power District - Trans.	\$ 109.89	Vehicle Servicing and Maintenance - Reg. Ed. - Bus Barn Energy
Demco	\$ 278.04	Regular Instruct. - LMC Supplies
Eakes Office Solutions	\$ 114.11	Reg. Instruction - Copier Supplies
Ecolab	\$ 195.00	Operation of Buildings Pest Control
ESU 10 - SPED Services	\$ 1,024.21	SPED Speech Path. & Audiology Ages Birth-2
ESU 10 - SPED Services	\$ 5,873.89	SPED Speech Path. & Audiology - Elementary
ESU 10 - SPED Services	\$ 1,616.56	SPED Speech Path. & Audiology - Age 3-4
ESU 10 - SPED Services	\$ 390.19	SPED P.T. Services - Elementary
ESU 10 - SPED Services	\$ 134.19	SPED Supervision - Birth - 2
ESU 10 - SPED Services	\$ 134.19	SPED Supervision - Ages 3-4
ESU 10 - SPED Services	\$ 390.19	SPED P.T. Services - Secondary
ESU 10 - SPED Services	\$ 659.89	SPED O.T. Services - Elementary
ESU 10 - SPED Services	\$ 659.89	SPED O.T. Services - Secondary
ESU 10 - SPED Services	\$ 626.04	SPED Supervision - Elementary
ESU 10 - SPED Services	\$ 164.97	SPED O.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 164.98	SPED O.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 97.55	SPED P.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 97.55	SPED P.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 34.97	SPED Speech Path. & Audiology - Secondary
ESU 10 - SPED Services	\$ 626.04	SPED Supervision - Secondary
ESU 10 - SPED Services	\$ 132.61	SPED Supervision - Vocational Secondary
ESU 10 - SPED Services	\$ 901.00	SPED Supervision - Secondary - Student Record Sys. Bill Adj.
Fagot Refrig. & Electrical	\$ 10,337.00	ESSER 11 Building Repairs and Maintenance - HVAC Repair
Father Flanagan's Boys' Home	\$ 250.00	SPED Books & Periodicals
Fisher Tracks, Inc	\$ 88,360.00	Building Improvements - Track Resurfacing
Flinn Scientific	\$ 674.74	Reg. Instruct. Science Supplies - Chemicals

Follett	\$	991.35	LMC Web Based Software
Foster Lumber, LLC	\$	29.99	Reg. Instruct. - Custodial Supplies
GD Concrete Construction	\$	13,534.03	Building Improvements Construction Services - Track Project
Gopher Performance	\$	535.36	Reg. Instruct. P.E. Supplies
Guitar Center	\$	83.06	Reg. Instruct. Vocal Music Supplies
Gum Drop Books	\$	347.49	LMC Books & Periodicals
Hobby Lobby	\$	94.42	Reg. Instruct. - Art Supplies
Illuminate Education	\$	2,735.00	Administrative Technology Services - Teacher Data Services
Kearney Quality Sew & Vac, Inc	\$	111.95	Reg. Instruct. Custodial Supplies - Bags
Kepeco LLC	\$	37.24	Principal Supplies - Room Number Plates
KSB School Law	\$	1,058.00	District Legal Services - Legal Services & Policy Update Fees
Lakeshore Learning Materials	\$	382.36	SPED Supplies - Supplies
Lakeshore Learning Materials	\$	826.27	Reg. Instruct. Early Childhood Supplies
Lakeshore Learning Materials	\$	279.37	Reg. Instruct. Kindergarten Supplies
Loup Valley Lighting, Inc	\$	661.50	Operation of Buildings Supplies - Lighting Supplies
McGraw-Hill Schol Education Holdings LLC	\$	55.65	SPED Books & Periodicals
Mead Lumber Co.	\$	341.88	Operation of Buildings Supplies
Menards	\$	273.19	Operation of Buildings Supplies - Supplies
Midamerica Books	\$	209.50	LMC Books & Periodicals
Midwest Floor Specialists	\$	763.20	Maintenance - Flooring Supplies
Midwest Technology Products	\$	550.98	Reg. Instruct. Ind. Tech. Supplies
Midwest Technology Products	\$	71.01	Reg. Instruction - Science Supplies
Mike's Sprinkler Service	\$	1,134.98	Care & Upkeep of Grounds - Sprinkler System Repair
NSAA	\$	1,260.00	Reg. Instruction - Activities registration
OnToCollege with John Baylor	\$	1,980.00	Reg. Instruct. Supplies - John Baylor Test Prep
Overhead Door	\$	775.44	Building Repairs and Maintenance Services
Overton Sand & Gravel	\$	2,835.83	Land Improvement - Rock for Track Project
Pitsco Education	\$	516.51	Reg. Instruct. Ind. Tech. Supplies
PowerSchool Group LLC	\$	5,343.13	Administrative Technology Services - PowerSchool Fees
Quill.com	\$	120.58	Reg. Instruct. SPED Supplies
Quill.com	\$	8.09	Reg. Instruct. Art Supplies
Quill.com	\$	165.79	Reg. Instruct. PreK Supplies
Quill.com	\$	22.09	Reg. Instruct. Third Grade Supplies
Quill.com	\$	66.50	Reg. Instruct. Foreign Language Supplies
Quill.com	\$	20.69	Reg. Instruct. Ind. Tech. Supplies
Really Good Stuff	\$	150.57	Reg. Instruct. Prek School Supplies
Really Good Stuff	\$	17.45	Reg. Instruct. Kindergarten Supplies
Really Good Stuff	\$	41.69	Reg. Instruct. Elementary Supplies - Grade 2
Really Good Stuff	\$	254.08	SPED Supplies - Elementary
Rochester 100 Inc	\$	146.45	Reg. Instruct. K-4 Supplies
S&S Worldwide	\$	426.50	Reg. Instruct. - K-4 Elementary Supplies
S&S Worldwide	\$	580.80	Reg. Instruct. - PE Supplies
School Health	\$	149.34	Reg. Instruction - K-4 Supplies
School Health Corporation	\$	146.56	Reg. Instruct. - Health Services
School Speciality	\$	166.23	Reg. Instruct. Fourth Grade Supplies
School Speciality	\$	70.64	Reg. Instruct. Science Supplies
Shively Repair	\$	420.72	Vehicle Servicing and Maintenance - Inspections and Servicing
Staples	\$	37.14	Reg. Instruct. - Social Science Supplies
Supreme School Supply	\$	209.63	Reg. Instruct. Principal Supplies
Teacher Created Resources	\$	26.22	Reg. Instruct. Third Grade Supplies
Teacher's Discovery	\$	160.94	Reg. Instruct. Social Science Textbooks & Resources
Teambuildr	\$	1,200.00	Reg. Instruct. P.E. Supplies - Weight Lifting Program
TK Elevator Corporation	\$	730.72	Building Repairs and Maintenance Services - Elevator Maint.
Village of Overton	\$	307.00	Reg. Instruct. - Utility Services
Village of Overton - Prek 3	\$	48.00	Early Childhood Utility Services
Village Uniform	\$	462.25	Operation of Building - Uniform Cleaning
Ward's Science	\$	196.80	Reg. Instruct. - Ag. Supplies
Woodwind Brasswind	\$	122.40	Reg. Instruction - Instrumental Music - Supplies Valve Oil
Zaner-Bloser Educational Publishers	\$	89.93	Reg. Instruct. Grade 4 Resources
Zaner-Bloser Educational Publishers	\$	283.40	Reg. Instruct. First Grade Supplies
Zaner-Bloser Educational Publishers	\$	220.73	Reg. Instruct. -Prek Supplies
Zaner-Bloser Educational Publishers	\$	283.40	Reg. Instruct. Grade 3 Resources
Zaner-Bloser Educational Publishers	\$	311.74	Reg. Instruct. Grade K Resources
Zaner-Bloser Educational Publishers	\$	297.57	Reg. Instruct. Second Grade Resources
Zaner-Bloser Educational Publishers	\$	89.60	Reg. Instruct. - SPED Resources
Clearing Account	\$	1,933.32	Supplies

Matters Pending Before the Board:

A motion by _____ and seconded by _____

1. Action Item: Consider approving the 2023 graduation ceremony date and time. The graduation date will be Saturday, May 6, 2023. The ceremony will begin 1:30 p.m.

Motion: To approve the 2023 graduation ceremony date of May 6, 2023 and time of 1:30

p.m.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walchoski	_____	_____	_____

Vote _____

A motion by _____ and seconded by _____

2. Action Item: Consider approving the dairy product bid from Hiland Dairy Foods.

Motion: To approve the dairy product bid from Hiland Dairy Foods.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walchoski	_____	_____	_____

Vote _____

A motion by _____ and seconded by _____

3. Action Item: Consider adjourning the meeting.

Motion: To adjourn the meeting at _____ p.m.

Discussion:

Votes:	YES	NO	ABSENT
--------	-----	----	--------

Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote _____



2901 Cuming Street
Omaha, NE 68131
(402) 344-4321 phone
(402) 346-0277 fax
www.HilandDairy.com

May 4, 2022

Overton PS
Attn: Food & Nutrition Services
401 7th Street
Overton, NE 68863

Hiland Dairy is pleased to submit the following bid on dairy products for the 2022-2023 school year.

<u>Unit</u>	<u>Product</u>	<u>Esc/De-Esc Price</u>
½ Pint	1% White	\$0.3990
½ Pint	1% Chocolate	\$0.4050
½ Pint	Skim Strawberry	\$0.4125
½ Pint	Skim Chocolate	\$0.4125
Hgal	Buttermilk	\$3.03
Gal	Whole White	\$5.49
Gal	2% White	\$5.27
Gal	1% White	\$5.03
Gal	Skim White	\$4.92
4oz	Orange Juice	\$0.19
4oz	Apple Juice	\$0.19
5lb	Sour Cream	\$9.50
5lb	Cottage Cheese	\$10.90
5lb	Yogurt Asst Flavors	\$6.95

This bid is for Escalating/De-Escalating pricing. Please see attached clause for monthly cost adjustment factors for Esc/De-Esc pricing.

The bid is (choose one) awarded to Hiland Dairy or declined and awarded to _____

Name and Title _____

Contact Phone _____ Email _____

Date _____ First Delivery Date _____

Please complete and scan this bid along with all competing bidder's documents to: rmrward@hilanddairy.com.

Sincerely,

David Biere, North Platte Branch Manager
1221 Industrial Ave
North Platte, NE
(308)520-4182
dbiere@hilanddairy.com

Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)

The pricing quoted is based on April's 2022 Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of \$.10 per CWT (up or down) will move the cost of a half pint \$.00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.

CERTIFICATE OF NON-COLLUSION/INDEPENDENT PRICE
DETERMINATION

The undersigned certifies that the preparation and submission of the attached bid have been conducted independently, without consultation, communication, or agreement with any other bidder or potential bidder and that there will be no consultation, communication, or agreement on the price, terms, and conditions of this bid by or on behalf of Hiland Dairy Foods Co., LLC with any other bidder or potential bidder prior to the official opening of the bid.

Date: APRIL 2022

Hiland Dairy Foods Co., LLC

Rick Beaman

Rick Beaman
General Sales Manager



GOOD MANUFACTURING PRACTICES

Hiland Dairy Foods Company makes every effort to ensure good quality and the safety of our products to our customers and consumers.

We have, therefore, instituted Code of Good Manufacturing Practices (GMP) Compliance for all employees. Below is an outline of that program.

- I. Definitions: Explains whom and what is covered under the compliance code.
- II. Disease Control: Defines transmittable diseases per Pasteurized Milk Ordinance (PMO). (PMO Section 13).
- III. Employee Grooming/Personal Hygiene Practices: All employees must maintain a high degree of personal cleanliness to prevent product contamination.
- IV. Handling Sanitation: Good sanitation practices must be maintained to assure product integrity.
- V. Ingredient, Process and Product Integrity: Finished products and raw ingredients must be handled and maintained in a manner to prevent exposure to extraneous matter.
- VI. Maintenance Related: Building areas and equipment must be maintained in a sanitary condition.
- VII. Receiving & Shipping: Products must be handled with care to prevent damage and exposure to adverse conditions.
- VIII. Coding: Product codes must be checked to ensure correct code and monitored to ensure proper rotation.
- IX. Quality Control: Quality control technicians monitor and audit the plant operations.
- X. Record Keeping: Proper records of product and ingredients coming into, while in, and leaving our possession, must be monitored and maintained per the time periods defined by regulatory.

Name: Ken Jackson

Title: Quality Assurance Manager

Date: 1/01/2022



JUICE & MILK PRODUCTS FOOD SAFETY PROGRAMS

Hiland Dairy Foods is making every effort to ensure the safety of our products to our customers and consumers.

We have, therefore, instituted a comprehensive program, our Juice HACCP program & Milk Preventive Control program, in combination with supporting prerequisite programs, to form our Food Safety Systems Pyramid.

- I. Hazard Analysis of Critical Control Points (HACCP) is a food safety system designed to ensure the manufacture of safe food products, and to prove the product was made safely. *HA* (Hazard Analysis) is the where and how part of the HACCP program and *CCP* is the proof that the control of the process and conditions set are being followed.

We have a Food Safety team comprised of employees, from varied disciplines in the plant, and management. The team describes the food (each product type manufactured) and its distribution, identifies the intended use and consumer of the product, and provides on-site verification of flow diagrams for each product type manufactured. (Ex: white milk, chocolate milk, sour cream, etc).

During the developmental stages of the HACCP and Preventive Control program, the team conducted a hazard analysis (determining whether a biological, chemical, or physical threat was posed), identified the critical control point (CCP) in the product flow (pasteurization, time and temperature), showed what prerequisite programs were in place, if it was not a CCP, and established critical limits for each stage. In addition, monitoring procedures (ex: temperature recording devices, charts, etc.), corrective action and verification & validation procedures were established. Any changes made in a product types' flow diagram are reviewed in a timely manner and all systems validated annually.

- II. The attached sheet shows the prerequisite programs and their integration into the complete program (with no inference to their importance by their position on the pyramid).

A more detailed review of our program came be made, on site, with adequate notification and authorization.

Name Ken Jackson Title Quality Assurance Manager Date 01/01/2022



Hiland Dairy Company
2901 Cuming Street
Omaha, NE 68131
402-344-4321 / 800-779-4321
Fax: 402-346-0849

To all interested parties:

Hiland Dairy Foods company processes and packages 100% of all four-ounce juice products domestically. We source our juice 100% domestically which meets the Buy American Provision that over 51% of the final processed product consists of agricultural commodities that were grown domestically, with the following exception--orange juice.

Orange juice is sourced domestically whenever possible (in season), but some orange juice supply is sourced internationally when necessary due to insufficient quantities of a satisfactory quality.

Our research reveals that the cost of attaining a product containing at least 51% domestically grown oranges would cause the price to be significantly higher than a non-domestic product.

Scott Barnard

Scott Barnard

District Sales Manager

A Splash of Freshness!

2022 KSB Policy Changes

REVISION OF POLICY 2008: Meetings Last session the Unicameral passed LB 83. Beginning July 31, 2022, school boards must place their meeting minutes on the school district website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes must be available on the website for at least six months.

This change is required.

School Comments: Practice of Overton Public Schools is to have the minutes uploaded to the school website by the day after the board meeting.

REVISION OF POLICY 2010: Preparation for Board Meetings Last session the Unicameral passed LB 83. Beginning July 31, 2022, school boards must place their agendas on the district's website at least 24 hours before the school board meeting and leave them there for at least six months.

This change is required.

School Comments: Practice of Overton Public Schools is to have the board agenda uploaded to the school website by the Thursday prior to the board meeting or approximately ninety-six hours prior to the meeting.

REVISION OF POLICIES 3003.1 Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds AND 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Dollars During a recent round of federal fiscal review, NDE determined that it wants even more information in your federal purchasing/procurement policies and procedures. We have added new sections to both policies to address these concerns.

These changes are required.

School Comments: No comment. Needs approved.

3004.1 Fiscal Management for Purchasing and Procurement Using Federal Dollars During a recent round of federal fiscal review, NDE determined that it wants even more information in your federal purchasing/procurement policies and procedures. We have added new sections to both policies to address these concerns. These changes are required.

These changes are required.

School Comments: No comment. Needs approved.

REVISION OF POLICY 3012: School Meal Program and Meal Charges NDE recently conducted an administrative review of a policy subscriber's participation in the National School Lunch Program. During that review, NDE determined that the school's policy did not include a notice that households can apply

for benefits at any time during the school year or any information about the school's online payment system. Of course, no law or regulation requires that such information be included in your meal charge policy. However, KSB decided to add this information to the policy to address these concerns. Please review the "Payment Options" paragraph and modify it as necessary so that it accurately reflects the payment options your district accepts.

These changes are "required."

School Comments: Current policy addresses the delinquent payment issue. Updating the policy to address the notice to households during the school year would be beneficial.

REVISION OF POLICY 3057: Title IX Policy These revisions include updates to the definition of "domestic violence" in order to be consistent with the recently re-authorized federal Violence Against Women Act (effective October 1, 2022). These revisions also account for changes to the statutory reference at which other definitions (dating violence and stalking) will be codified in the U.S. Code. Finally, this revision clarifies the step in the process at which the Title IX decision-maker facilitates the written exchange of questions between the parties (i.e., after an investigation and before a written determination of responsibility is issued). All of these changes will also need to be included in your handbooks.

These changes are required.

School Comments: No comment. Needs approved.

REVISION OF POLICY 4056: Resignation of Certificated Staff This policy addresses the process for certificated staff to provide their resignation as early as possible to allow the district to find suitable replacements. Please note there are two paragraphs to choose from. Please make sure to select one. The first option is our recommended option. We revised this option to make clear if you give a teacher a written request (whether it is a renewal 3 agreement, a new contract, or something else) with an acceptance date no earlier than March 15th, the return of that written request "locks in" that teacher for the following school year. They do not get to resign until April 15th or some later date. Philosophically, we prefer not to release teachers after the April 15th deadline since the teachers' union would never agree to extend the notice deadline to teachers. However, this is a matter for the board to decide, so we still provide the second option which also defines "suitable replacement." You should be sure to check your negotiated agreement to be sure that there is not a provision in that document that gives teachers the right to resign late. If there is, you should revise this policy (or call us to revise it) to ensure that it is consistent with your negotiated agreement (or, better yet, negotiate out the later deadline in your negotiated agreement!).

This policy is not required but is highly recommended.

School Comment: It is the recommendation of the school administration to move the resignation date from April 15 to March 15. This allows the district to recruit and hire from a deeper and hopefully better

applicant pool. Option one looks to be the better choice and to eliminate the “suitable replacement” option.

NEW POLICY 4064: Transporting Students in Employee Vehicles While our policy service has several policies regarding transportation, none of them address employees transporting students in their personal vehicles. We drafted this policy at the request of a service subscriber. This policy provides two options for transportation. The first permits employees to transport students who do not live in the employee’s household as long as the employee complies with board policy and NDE’s pupil transportation requirements (including training). The second permits employees to transport only students who live within the employee’s household and in emergency situations.

This policy is optional.

School Comment: This might be a good idea to adopt this policy as we occasionally have employees who transport students in their own personal vehicles. Option one looks to be the better choice.

REVISION OF POLICY 5012: Testing and Assessment Program NDE Rule 10 has always required each school to complete an annual report covering the required elements in sections 005 and 010 from Rule 10. The items reported in section 005 of Rule 10 must be submitted to NDE by June 30. Section 010 then requires these items, plus some additional items, to be included in an annual report and shared with the board and made available to the public. Rule 10 also requires a policy covering the annual report. These proposed changes align the policy with Rule 10. 4

These changes are required.

School Comment: No comment. Needs approved. Current practice is being followed through by the principal providing a report. During the covid-19 pandemic the assessment report was not presented as NDE and the federal government were concerned about the validity of the results. Once given the approval (embargoed data) from NDE, the report will be provided to the board as stated in the policy.

6021: District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations Over the last year, there has been a dramatic increase in Rule 51 complaints and requests for evaluation protocols and raw evaluative data. Many evaluators in Nebraska do not retain this information after their final report is completed. However, in certain circumstances, courts and administrative agencies enforcing the IDEA have determined that access to such records is necessary in order to permit meaningful parental participation. As a result, we’ve updated our evaluation criteria to require evaluators to retain and provide that information when the LEA determines it is necessary to do so.

This change is recommended.

School comment: No comment. Recommend to approve.

NEW POLICY 6037: Selection and Review of Library Materials It's no secret over the past several months that library media and materials have come under scrutiny in many districts. As we promised many of you, this is KSB's attempt to propose a policy with options for you and your board to consider. Ask, and ye shall receive! We want to be clear that this policy is optional. Many districts have functioned for decades without a policy covering the procurement and review/challenges to library materials. However, we also know that in times of political pressure, it may help to have a process laid out for how materials are selected and then later challenged by concerned individuals. Within the policy, we have laid out 3 options for the selection of library materials and 2 options for review of those materials when someone has a concern. We also place limits on who can make such a request, how many items can be challenged at once, and how often items can be challenged. Most importantly, we want to make clear that this policy applies only to library materials. Core curricular materials and curriculum-related supplements are not intended to be covered by this policy. Those are covered elsewhere, such as in your parent involvement policy, and parent and patron rights to access those materials are governed by state and 5 federal law. We also do not want patrons or parents to believe they can challenge actual curriculum materials--in most cases, they can review but cannot opt-out or ask for those to be removed. That is true regardless of the reason for their objection--religious, political, or otherwise.

This policy is entirely optional, and it contains options if you do choose to implement it.

School Comment: The board need to review this policy and determine if this policy should be adopted. There are options in the selection of materials that will be housed in the Library as well as options on a request to review materials by a patron or parent. I would recommend the board look at option 1 where are LMC director be responsible for submitting requests to the administration. I have every confidence in Mrs. Lassen's selection of materials. The review of materials part of this policy, the superintendent could very easily make the decision given the sources available. A committee review structure could be implemented but it is one more committee to staff. Either option will work.

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website. Newspapers of general circulation in the district include, but are not necessarily limited to, ~~the _____~~ the Beacon Observer. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and ~~may shall~~ be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2010
Preparation for Board Meetings

The superintendent will create the agenda and board packet in consultation with the board president. The materials will be sent or delivered to each board member in advance of the meeting. Members of the public have no entitlement to place an item on the board's agenda, but may address the board during the next meeting at which the board receives public comment. [The agenda shall be placed on the district's website at least 24 hours before the school board meeting and shall remain available on the website for at least six months.](#)

Adopted on: _____

Revised on: _____

Reviewed on: _____

3003.1

consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under subpart E (Cost Principles) of this part;
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements

- of other Federal programs;
(6) Are provided for in the approved budget when required by the
Federal awarding agency; and
(7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will
comply with the rules and requirements of 2 CFR 200.430.

VIII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under subpart E (Cost Principles) of this part;
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;

- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;
- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI-VII. Other Contract Matters.

A. Required Terms

3012 School Meal Program and Meal Charges

Meal Program. The school district will make a school meal program available to students. The cost of the program will be determined by the board of education so as to make the program as nearly self-supporting as possible. With board approval, the district may contract with a private company or corporation for the management and/or provision of the program.

The district will notify the families with children attending school of the current guidelines for free or reduced-price school meals. A copy of the complete regulations and procedures regarding reduced-price and free meals shall be available in the office of the superintendent. [Families may apply for free or reduced-price school meals at any time during the school year.](#)

Payment Options. Families may pay for school lunches using [cash, check, credit card, or ACH payment](#). [Electronic or e-fund payments](#) are also available through a link on the school district's website.

Meal Charge Policy. The district will notify students and their families of the policy for **Charged Meals**, meaning meals received by a student when the student does not have money in hand or in his or her food account. This policy applies to students who receive meals at the free, reduced, or full rates.

Notice of this policy must be provided in writing to all households at the start of each school year and to households that transfer to the school during the school year. Notice may be provided through the student handbook, student registration materials, online portal used to access student accounts, direct mailing or e-mail, newsletter, the district website, and/or any other appropriate means. Notice of this policy will also be provided all school staff responsible for the enforcement of it, including food service professionals responsible for collecting payment for meals at the point of service, staff involved in notifying families of low or negative balances, and other staff involved in enforcing any aspect of this policy.

The district's policy on charged meals is: [Student food accounts need to be kept in good standing. If a student's account becomes twenty-five dollars \(\\$25.00\) or more overdue, they will receive a sack lunch, that meets nutritional services guide-lines, for two weeks or until the account is brought up to date. Students may not eat breakfast during this time until the account is brought up to date. Thereafter, if a student has no funds available to pay for a meal, no food will be provided. This will continue until the student's food balance is paid in full or appropriate payment arrangements have been made with the Principal. Students](#) [\[NOTE TO BE DELETED: THE BOARD SHOULD SELECT ONE OF THE FOLLOWING AND DELETE THE REST.\]](#)

~~OPTION A~~

~~If a student has no funds available to pay for a meal, no food will be provided.~~

~~OPTION B~~

~~If a student has no funds available to pay for a meal, the student will be permitted to charge up to five meals. Thereafter, if a student has no funds available to pay for a meal, no food will be provided.~~

~~OPTION C~~

~~If a student has no funds available to pay for a meal, the student will be provided and charged for a limited "courtesy meal" option, such as a plain sandwich.~~

~~OPTION D~~

~~If a student has no funds available to pay for a meal, the student will be provided and charged for up to five limited "courtesy meals," such as a plain sandwich. Thereafter, if a student has no funds available to pay for a meal, no food will be provided.~~

Students who qualify for free meals will not be denied a reimbursable meal, even if they have accrued a negative balance from other food purchases. School staff may prohibit any students from charging a la carte or extra items if they do not have cash in hand or their account has a negative balance.

If a student repeatedly lacks funds to purchase a meal, has not brought a meal from home, and is not enrolled in a free meal program, the district will use its resources and contacts to protect the health and safety of the student. Failure or refusal of parents or guardians to provide meals for students may require mandatory reporting to child protection agencies as required by law.

Collection of Delinquent Meal Charge Debt

The school district is required to make reasonable efforts to collect unpaid meal charges. The building principal or his or her designee will contact households about unpaid meal charges and notify them again of the availability of the free and reduced meal program and/or establish payment plans and due dates by telephone, e-mail, or other written or oral communication. If these collection efforts are unsuccessful, the school district may pursue any other methods to collect delinquent debt as allowed by law. Collection efforts may continue into a new school year.

In the event that the Nebraska Department of Education develops a state-

level meal charge policy, it shall supersede that portion of this policy.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3057
Title IX Policy

It is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities. The district is required by Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106 to not discriminate in such a manner.

1. Title IX Coordinator

1.1. Designation. The district will designate and authorize at least one employee to coordinate its efforts to comply with its responsibilities under this policy, who will be referred to as the "**Title IX Coordinator.**" The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, of the name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator. Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment). This report may be made by any means, including but not limited to, in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours).

2. Definitions. As used in this policy, the following terms are defined as follows:

2.1. Actual knowledge means notice of sexual harassment or allegations of sexual harassment to any district employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only district employee with actual knowledge is the respondent (as that term is defined below). "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator as described in subsection 1.1 above.

2.2. Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

2.3. **Formal complaint** means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the district investigate the allegation of sexual harassment. The only district official who is authorized to initiate the Grievance Process for Formal Complaints of Sexual Harassment against a respondent is the Title IX Coordinator (by signing a formal complaint). At the time of filing a formal complaint with the district, a complainant must be participating in or attempting to participate in the district's education program or activity. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information required to be listed for the Title IX Coordinator under subsection 1.1 above, and by any additional method designated by the district. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the district) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party under this policy or under 34 C.F.R. part 106, and will comply with the requirements of this policy and 34 C.F.R. part 106, including subsections 5.1.3–5.1.4 and 34 C.F.R. § 106.45(b)(1)(iii).

2.4. **Respondent** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

2.5. **Consent** for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance is required to establish that an individual did not consent. District officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.

2.6. **Sexual harassment** means conduct on the basis of sex that satisfies one or more of the following:

- 2.6.1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
- 2.6.2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it

effectively denies a person equal access to the district's education program or activity;

2.6.3. **Sexual assault**, as defined in 20 U.S.C. § 1092(f)(6)(A)(v), which means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation:

2.6.3.1. **Sex Offenses, Forcible**—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.

2.6.3.1.1. **Rape**—(Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

2.6.3.1.2. **Sodomy**—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.1.3. **Sexual Assault With An Object**—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.1.4. **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.2. **Sex Offenses, Non-forcible**—(Except Prostitution Offenses) Unlawful, non-forcible sexual intercourse.

2.6.3.2.1. **Incest**—Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law

2.6.3.2.2. **Statutory Rape**—Non-Forcible sexual intercourse with a person who is under the statutory age of consent

2.6.4. **Dating violence**, as defined in 34 U.S.C. § 12291(a)(10), which means violence committed by a person—

2.6.4.1. who is or has been in a social relationship of a romantic or intimate nature with the victim; and

2.6.4.2. where the existence of such a relationship shall be determined based on a consideration of the following factors:

2.6.4.2.1. The length of the relationship.

2.6.4.2.2. The type of relationship.

2.6.4.2.3. The frequency of interaction between the persons involved in the relationship.

2.6.5. **Domestic violence**, as defined in 34 U.S.C. § 12291(a)(8), which includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, ~~by a person with whom the~~ under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim shares a child in common services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person who —

Commented [C1]: The 2022 Reauthorization of the Violence Against Women Act ("VAWA") recodified the definition of **dating violence** at 12291(a)(11). This revision makes the statutory reference more general but still consistent with both the (now outdated) regulations and the new statute.

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Commented [C2]: The 2022 VAWA recodified the definition of **domestic violence** at 12291(a)(12). This revision makes the statutory reference more general but still consistent with both the (now outdated) regulations and the new statute.

2.6.5.1. ~~is a current or former spouse or intimate partner of the victim, or person similarly situated to a spouse of the victim;~~

2.6.5.2. ~~is cohabitating with, or has cohabitated, with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person;~~

2.6.5.3. ~~shares a child in common with the victim; or~~

~~2.6.5.2.6.5.4. commits acts against a youth or adult or youth victim who is protected from that person's those acts under the family or domestic or family violence laws of the jurisdiction.~~

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Commented [C4]: The 2022 VAWA recodified the definition of **stalking** at 12291(a)(36). This revision makes the statutory reference more general but still consistent with both the (now outdated) regulations and the new statute.

2.6.6. **Stalking**, as defined in 34 U.S.C. § 12291(a)(30), which means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

2.6.6.1. fear for his or her safety or the safety of others; or

2.6.6.2. suffer substantial emotional distress.

2.7. **Supportive measures** means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The district will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the district to provide the supportive measures. The Title IX Coordinator is

responsible for coordinating the effective implementation of supportive measures.

3. Discrimination Not Involving Sexual Harassment.

3.1. General Prohibition. Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by the district.

3.2. Specific Prohibitions. Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, in providing any aid, benefit, or service to a student, the district will not on the basis of sex:

- 3.2.1. Treat one person differently from another in determining whether such person satisfies any requirement or condition for the provision of such aid, benefit, or service;
- 3.2.2. Provide different aid, benefits, or services or provide aid, benefits, or services in a different manner;
- 3.2.3. Deny any person any such aid, benefit, or service;
- 3.2.4. Subject any person to separate or different rules of behavior, sanctions, or other treatment;
- 3.2.5. Apply any rule concerning the domicile or residence of a student or applicant;
- 3.2.6. Aid or perpetuate discrimination against any person by providing significant assistance to any agency, organization, or person which discriminates on the basis of sex in providing any aid, benefit or service to students or employees;
- 3.2.7. Otherwise limit any person in the enjoyment of any right, privilege, advantage, or opportunity.

3.3. Complaint Procedure. All complaints regarding any alleged discrimination on the basis of sex, including without limitation violations of this policy, 34 C.F.R. part 106, Title IX, Title VII, or other state or federal law—when the alleged discrimination does not arise from or

relate to an allegation of sexual harassment as defined in subsection 2.6 above—shall be addressed pursuant to the district’s general complaint procedure, Board Policy 2006.

4. **Response to Sexual Harassment**

4.1. **Reporting Sexual Harassment.** Any person who witnesses an act of unlawful sexual harassment is encouraged to report it to the District’s Title IX Coordinator. No person will be retaliated against based on any report of suspected sexual harassment or retaliation. Any District employee who receives a report of sexual harassment or has actual knowledge of sexual harassment must convey that information to the Title IX Coordinator as soon as reasonably practicable, but in no case later than the end of the following school day.

4.2. **General Response to Sexual Harassment.** When the district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, the district will respond promptly in a manner that is not deliberately indifferent. The district will be deemed to be deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances. For the purposes of this policy “education program or activity” includes locations, events, or circumstances over which the district exercised substantial control over both the respondent and the context in which the sexual harassment occurs. The district’s response will treat complainants and respondents equitably by offering supportive measures as defined in subsection 2.7 above to a complainant, and by following the grievance process described in section 5 below before the imposition of any disciplinary sanctions or other actions that are not supportive measures, against a respondent. The Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant’s wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

4.3. **Emergency Removal.** Nothing in this policy precludes the district from removing a respondent from the district’s education program or activity on an emergency basis, provided that the district undertakes an individualized safety and risk analysis, and determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal. In the event that the district so removes a respondent on an emergency basis, then the district will provide the respondent

with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

4.4. Administrative Leave. Nothing in this policy precludes the district from placing a non-student employee respondent on administrative leave during the pendency of a grievance process that complies with section 5 below. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

4.5. General Response Not Conditioned on Formal Complaint. With or without a formal complaint, the district will comply with the obligations and procedures described in this section 4.

5. **Grievance Process for Formal Complaints of Sexual Harassment.**

5.1. **General Requirements.**

5.1.1. **Equitable Treatment.** The district will treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following the grievance process described in this section 5 before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent. Remedies will be designed to restore or preserve equal access to the district's education program or activity. Remedies may include the same individualized services described in subsection 2.7 as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent.

5.1.2. **Objective Evaluation.** This grievance process requires an objective evaluation of all relevant evidence—including both inculpatory and exculpatory evidence. Credibility determinations may not be based on a person's status as a complainant, respondent, or witness.

5.1.3. **Absence of Conflicts of Interest or Bias.** The district will require that any individual designated by a recipient as a

Title IX Coordinator, investigator, decision-maker, or any person designated by a recipient to facilitate an informal resolution process, not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

5.1.4. **Training.** The district will ensure that all individuals or entities described in this Training section 5.1.4 receive training as provided below. Any materials used to train these individuals will not rely on sex stereotypes and will promote impartial investigations and adjudications of formal complaints of sexual harassment.

5.1.4.1. **All District Employees and Board Members.** All district employees and board members will be trained on how to identify and report sexual harassment.

5.1.4.2. **Title IX Coordinators, Investigators, Decision-Makers, or Informal Resolution Facilitators.** The district will ensure that Title IX Coordinators, investigators, decision-makers, or any person designated by the district to facilitate an informal resolution process receive training on:

5.1.4.2.1. The definition of sexual harassment in subsection 2.6;

5.1.4.2.2. The scope of the district's education program or activity;

5.1.4.2.3. How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable; and

5.1.4.2.4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

5.1.4.3. **Decision-Makers.** The district will ensure that decision-makers receive training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's

sexual predisposition or prior sexual behavior are not relevant, as set forth in subsection 5.6.2.

- 5.1.4.4. **Investigators.** The district will also ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth in subsection 5.5.8.
- 5.1.5. **Presumption.** It is presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
- 5.1.6. **Reasonably Prompt Time Frames.** This grievance process shall include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the district offers informal resolution processes. The process shall also allow for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.
- 5.1.7. **Range of Possible Sanctions and Remedies.** Following a determination of responsibility, the district may impose disciplinary sanctions and remedies in conformance with this and the district's student discipline policy, and other state and federal laws. Depending upon the circumstances, these policies provide for disciplinary sanctions and remedies up to and including expulsion.
- 5.1.8. **Range of Supportive Measures.** The range of supportive measures available to complainants and respondents include those listed in subsection 2.7.
- 5.1.9. **Respect for Privileged Information.** The district will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information

protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

5.2. **Notice of Allegations.**

5.2.1. **Initial Notice.** Upon receipt of a formal complaint, the district will provide the following written notice to the parties who are known:

5.2.1.1. A copy of this policy.

5.2.1.2. Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined in subsection 2.6, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known. The written notice will include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process. The written notice will inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, under subsection 5.5.5, and may inspect and review evidence under subsection 5.5.5. The written notice will inform the parties of any provision in the district's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

5.2.2. **Supplemental Notice.** If, in the course of an investigation, the district decides to investigate allegations about the complainant or respondent that are not included in the Initial Notice described above, the district will provide notice of the additional allegations to the parties whose identities are known.

5.3. **Dismissal of Formal Complaint.**

- 5.3.1. The district will investigate the allegations in a formal complaint.
 - 5.3.2. **Mandatory Dismissals.** The district **must** dismiss a formal complaint if the conduct alleged in the formal complaint:
 - 5.3.2.1. Would not constitute sexual harassment as defined in subsection 2.6 even if proved;
 - 5.3.2.2. Did not occur in the district's education program or activity; or
 - 5.3.2.3. Did not occur against a person in the United States.
 - 5.3.3. **Discretionary Dismissals.** The district **may** dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing:
 - 5.3.3.1. The complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;
 - 5.3.3.2. The respondent is no longer enrolled in or employed by the district; or
 - 5.3.3.3. Specific circumstances prevent the district from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.
 - 5.3.4. Upon a dismissal required or permitted pursuant to subsections 5.3.2 or 5.3.3 above, the district will promptly send written notice of the dismissal and an explanation of that action simultaneously to the parties.
 - 5.3.5. Dismissal of a formal complaint under this policy does not preclude the district from taking action under another provision of the district's code of conduct or pursuant to another district policy.
- 5.4. **Consolidation of Formal Complaints.** The district may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other

party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one complainant or more than one respondent, references in this policy to the singular "party," "complainant," or "respondent" include the plural, as applicable.

5.5. Investigation of Formal Complaint. When investigating a formal complaint and throughout the grievance process, the district will:

- 5.5.1. Designate and authorize one or more persons (which need not be district employees) as investigator(s) to conduct the district's investigation of a formal complaint;
- 5.5.2. Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the district and not on the parties provided that the district cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the district obtains that party's voluntary, written consent to do so for a grievance process under this section (if a party is not an "eligible student," as defined in 34 CFR 99.3, then the district will obtain the voluntary, written consent of a "parent," as defined in 34 CFR 99.3);
- 5.5.3. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- 5.5.4. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;
- 5.5.5. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding;

however, the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties;

- 5.5.6. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;
- 5.5.7. Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the district does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation. Prior to completion of the investigative report, the district will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties will have at least 10 calendar days to submit a written response, which the investigator will consider prior to completion of the investigative report; and
- 5.5.8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 calendar days prior to the time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

5.6. Determination Regarding Responsibility

5.6.1. Decision-Maker(s). The decision-maker(s) cannot be the same person as the Title IX Coordinator or the investigator(s).

5.6.5.6.2. Exchange of Written Questions. After the district has sent the investigative report to the parties pursuant to subsection 5.5.8, but before reaching a determination regarding responsibility, the decision-maker(s) will afford

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each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) will explain to the party proposing the questions any decision to exclude a question as not relevant.

Commented [C5]: This section was moved from a stand-alone section 5.6 (that was wedged in between the investigation and decision-making process) and placed under the decision-making umbrella. The change is intended to clarify that the decision-maker will facilitate the written exchange of questions and helps avoid situation where the decision-maker fails to facilitate such an exchange.

~~5.7.1.1. Determination Regarding Responsibility~~

~~5.7.1.1.1.1. Decision-Maker(s). The decision-maker(s) cannot be the same person as the Title IX Coordinator or the investigator(s).~~

~~5.7.2.5.6.3. Written Determination.~~ The decision-maker(s) will issue a written determination regarding responsibility. To reach this determination, the decision-maker(s) will apply the preponderance of the evidence standard. The written determination will include:

~~5.7.2.1.5.6.3.1.~~ Identification of the allegations potentially constituting sexual harassment as defined in subsection 2.6;

~~5.7.2.2.5.6.3.2.~~ A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;

~~5.7.2.3.5.6.3.3.~~ Findings of fact supporting the determination;

~~5.7.2.4.5.6.3.4.~~ Conclusions regarding the application of the district's code of conduct to the facts;

~~5.7.2.5.5.6.3.5.~~ A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's education program or activity will be provided by the district to the complainant; and

~~5.7.2.6.5.6.3.6.~~ The district's procedures and permissible bases for the complainant and respondent to appeal.

~~5.7.3.5.6.4.~~ The district will provide the written determination to the parties simultaneously. The determination regarding responsibility becomes final either on the date that the district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

~~5.7.4.5.6.5.~~ The Title IX Coordinator is responsible for effective implementation of any remedies.

~~5.8.5.7.~~ **Appeals.** The district will offer both parties the opportunity to appeal from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, on the grounds identified below.

~~5.8.1.5.7.1.~~ **Time for Appeal.** Appeals may only be initiated by submitting a written Notice of Appeal to the Office of the Superintendent of Schools within ten (10) calendar days of the date of the respective written determination of responsibility or dismissal from which the appeal is taken. The Notice of Appeal must include (a) the name of the party or parties making the appeal, (b) the determination, dismissal, or portion thereof being appealed, and (c) a concise statement of the specific grounds (from subsection 5.7.2 below) upon which the appeal is based. A party's failure to timely submit a Notice of Appeal will be deemed a waiver of the party's right to appeal under this policy, 34 C.F.R. part, 106, and Title IX.

~~5.8.2.5.7.2.~~ **Grounds for Appeal.** Appeals from a determination regarding responsibility, and from the district's dismissal of

a formal complaint or any allegations therein, are limited to the following grounds:

~~5.8.2.1~~~~5.7.2.1.~~ Procedural irregularity that affected the outcome of the matter;

~~5.8.2.2~~~~5.7.2.2.~~ New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and

~~5.8.2.3~~~~5.7.2.3.~~ The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

~~5.8.3~~~~5.7.3.~~ As to all appeals, the district will:

~~5.8.3.1~~~~5.7.3.1.~~ Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;

~~5.8.3.2~~~~5.7.3.2.~~ Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;

~~5.8.3.3~~~~5.7.3.3.~~ Ensure that the decision-maker(s) for the appeal complies with the standards set forth in subsections 5.1.3–5.1.4.

~~5.8.3.4~~~~5.7.3.4.~~ Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;

~~5.8.3.5~~~~5.7.3.5.~~ Issue a written decision describing the result of the appeal and the rationale for the result; and

~~5.8.3.6~~~~5.7.3.6.~~ Provide the written decision simultaneously to both parties.

5.9.5.8. Informal Resolution. The district will not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this section. Similarly, the district will not require the parties to participate in an informal resolution process under this section and may not offer an informal resolution process unless a formal complaint is filed. However, at any time prior to reaching a determination regarding responsibility the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the district:

5.9.1.5.8.1. Provides to the parties a written notice disclosing:

5.9.1.1.5.8.1.1. The allegations;

5.9.1.2.5.8.1.2. The requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations;

5.9.1.3.5.8.1.3. That at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint; and

5.9.1.4.5.8.1.4. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;

5.9.2.5.8.2. Obtains the parties' voluntary, written consent to the informal resolution process; and

5.9.3.5.8.3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

5.10.5.9. Recordkeeping.

5.10.1.5.9.1. The district will maintain for a period of seven years records of:

5.10.1.1-5.9.1.1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the district's education program or activity;

5.10.1.2-5.9.1.2. Any appeal and the result therefrom;

5.10.1.3-5.9.1.3. Any informal resolution and the result therefrom; and

5.10.1.4-5.9.1.4. All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The district will make these training materials publicly available on its website, or if the district does not maintain a website then the district will make these materials available upon request for inspection by members of the public.

5.10.2-5.9.2. For each response required under section 4, the district will create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the district will document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the district's education program or activity. If the district does not provide a complainant with supportive measures, then the district will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the district in the future from providing additional explanations or detailing additional measures taken.

6. **Superintendent Authorized to Contract.** The board authorizes the Superintendent to contract for, designate, and appoint individuals to serve in the roles of the district's investigator(s), decision-maker(s), informal resolution facilitator(s), or appellate decision-maker(s) as contemplated by this policy.

7. **Access to Classes and Schools.**

7.1. **General Standard.** Except as provided in this section or otherwise in 34 C.F.R. part 106, the district will not provide or otherwise carry out any of its education programs or activities separately on the basis of sex, or require or refuse participation therein by any of its students on the basis of sex.

7.1.1. **Contact sports in physical education classes.** This section does not prohibit separation of students by sex within physical education classes or activities during participation in wrestling, boxing, rugby, ice hockey, football, basketball, and other sports the purpose or major activity of which involves bodily contact.

7.1.2. **Ability grouping in physical education classes.** This section does not prohibit grouping of students in physical education classes and activities by ability as assessed by objective standards of individual performance developed and applied without regard to sex.

7.1.3. **Human sexuality classes.** Classes or portions of classes that deal primarily with human sexuality may be conducted in separate sessions for boys and girls.

7.1.4. **Choruses.** The district may make requirements based on vocal range or quality that may result in a chorus or choruses of one or predominantly one sex.

7.2. **Classes and Extracurricular Activities.** The district may provide nonvocational single-sex classes or extracurricular activities as permitted by 34 C.F.R. part 106.

8. **Athletics.** It is the policy of the district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be treated differently from another person or otherwise be discriminated against in any interscholastic, club, or intramural athletics offered by the district, and that the district will not provide any such athletics separately on such basis.

8.1. **Separate Teams.** Notwithstanding the foregoing paragraph, the district may operate or sponsor separate teams for members of each

sex where selection for such teams is based upon competitive skill or the activity involved is a contact sport.

8.2. **Equal opportunity.** The district will provide equal athletic opportunity for members of both sexes. Unequal aggregate expenditures for members of each sex or unequal expenditures for male and female teams will not constitute noncompliance with this section.

9. **Certain Different Treatment on the Basis of Sex Permitted.** Nothing herein shall be construed to prohibit the district from treating persons differently on the basis of sex as permitted by Title IX or 34 C.F.R. part 106. For example, and without limiting the foregoing, the district may provide separate toilet, locker room, and shower facilities on the basis of sex, but such facilities provided for students of one sex shall be comparable to such facilities provided for students of the other sex.

10. **Retaliation Prohibited.** Neither the district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, 34 C.F.R. part 106, or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. The district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. § 1232g, or FERPA regulations, 34 C.F.R. part 99, or as required by law, or to carry out the purposes of 34 C.F.R. part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to shall be addressed pursuant to Board Policy 2006 (Complaint Procedure).

10.1. **Specific Circumstances.**

10.1.1. The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this section.

10.1.2. Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation prohibited under this section, provided, however, that a determination regarding

responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

11. **Notification of Policy.** The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the existence of this policy. The requirement to not discriminate, as stated in Title IX and 34 C.F.R. part 106, in the district's education program(s) or activities extends to admission and employment, and inquiries about the application of Title IX and 34 C.F.R. part 106 to the district may be referred to the district's Title IX Coordinator, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

12. **Publication of Policy.** The district will prominently display on its website, if any, and in each handbook that it makes available to applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator(s).

13. **Application Outside the United States.** The requirements of this policy apply only to sex discrimination occurring against a person in the United States.

14. **Scope of Policy.** Nothing herein shall be construed to be more demanding or more constraining upon the district than the requirements of Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106. To the extent that the district is in compliance with Title IX and 34 C.F.R. part 106, then all of the district's obligations under this policy shall be deemed to be fulfilled and discharged.

4056
Resignation of Certificated Staff

Certificated staff members who know they will not be returning to employment at the school district for the following school year are encouraged to submit their resignations as early as possible, to enable the board to find suitable replacements. Unless otherwise required by law or contract, the following resignation requirements apply.

SELECT ONE OF THE FOLLOWING PARAGRAPHS

~~As a general matter, the board will not release certificated staff members from their contractual obligations. Staff members who refuse to fulfill their contractual obligations will be reported to the Professional Practices Committee of the Nebraska Department of Education.~~

OR

Staff members who submit their resignations to the board of education by the earlier of (a) ~~March~~ April 15th [insert whatever date your district uses] or (b) the date designated in a written request of the school board or the administrators to accept employment for the next school year pursuant to section 79-829 (provided that such acceptance date may not be earlier than March 15th of each year) will be released from the next school year's contract so long as the board is able to obtain the services of a suitable replacement. Staff members who refuse to fulfill their contractual obligations will be reported to the Professional Practices Committee of the Nebraska Department of Education.

OR

~~Staff members who submit their resignations to the board of education after _____ but before _____ [insert whatever date your district uses] will be released from the next school year's contract so long as the board is able to obtain the services of a suitable replacement. Suitability determinations will be made solely by the district and will be based upon, but not limited to, experience, quality, availability of adequate candidates, effect on extracurricular programs, class offerings, and effect on students. Staff members who refuse to fulfill their contractual obligations will be reported to the Professional Practices Committee of the Nebraska Department of Education.~~

Adopted on: _____

Revised on: _____

Reviewed on: _____

4064

Transporting Students in Employee Vehicles

With the permission of the superintendent, school employees may transport students in the employee's personal vehicle even if those students do not live within the employee's household. School employees who transport students in their personal vehicles and those children do not live within the employee's household must comply with the board's policies on pupil transportation and school vehicle use, including Pupil Transportation Driver Qualification Criteria.

5012 Testing and Assessment Program

I. Basic Testing and Assessment Program

The school district will use a basic testing and assessment program to evaluate the outcome of the educational program and to provide information needed in working with individuals. The program will be supplemented by such individual and supplementary tests as the needs of the educational program and the district indicate. The superintendent and designees will coordinate the program from Kindergarten through twelfth grade to provide continuity. Teachers are prohibited from engaging in any behavior that adversely affects the validity of test scores as a measure of student achievement. Teachers should consult with relevant board policies and district protocols assessment administration and security.

II. ~~Use and Dissemination of Test Results~~ Accountability Reporting

At the board of education's regular July meeting, or as soon after as a report can be completed, the superintendent of schools shall provide an annual written report as required by NDE Rule 10. The report shall be presented to the board and made available to the public. The report must consist of the following elements required by Rule 10, including but not limited to: student academic performance as reported to NDE (demographics, achievement, educational input characteristics, as defined in section 005.02 of Rule 10); school system demographics; school improvement goals and progress; and financial information about the school district. Building level results will be reported only to appropriate staff for review, and goal setting, and intervention as needed.

~~of the results of the district's performance program including but not limited to: standardized norm-referenced assessments, criterion-referenced assessments, student performance, school system demographics, financial information, a follow-up study of graduates, and a learning climate survey. This report shall be made available to all patrons of the district. Building level results will be reported only to appropriate staff for review and goal setting.~~

This report shall not include any individual test scores or assessment, but individual student test scores or assessment results will be reported to the student's parents or legal guardian(s). If the school has fewer than ten students in the grades being reported, or if reporting would allow for the

identification of students because they all had comparable scores, no public reports of student performance are provided for those grades.

A comprehensive evaluation of the district shall be conducted at least once every five years using instruments and guides approved by ~~the Department of Education~~ NDE.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6021

District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations

The following criteria shall be used for selecting evaluators according to 92 Nebraska Administrative Code 51-006.07B:

1. Those in-state service agencies that have approved rates for the current year established by the Nebraska Department of Education. A list of service agencies with approved rates, including state agencies, individual providers, and in-state providers may be found at <https://www.education.ne.gov/sped/service-agencies/>.
2. Those Nebraska providers located within ~~100-215~~ **[NOTE TO BE DELETED: insert mileage that is appropriate to your district's geographic location.]** miles of the building of the district where the child attends when driving by ordinary public roadways, ~~except~~ **[include here any exceptions to these criteria necessary for specific assessments which the district would not obtain within the indicated area. Based on feedback from ESU Special Education Directors statewide, these exceptions might include the following: vision-related evaluations (___ miles); evaluations for severe autism spectrum disorder (___ miles); evaluations for severe psychiatric disorders (___ miles); evaluations for significant or atypical orthopedic disorders (___ miles); threat assessments (___ miles); profound hearing impairments (___ miles). You should specifically identify such assessments after consulting with your special education or educational service unit staff, and include those and their relevant mileage range. If no assessments would require a deviation from this area, simply conclude this paragraph after the word "roadways."]**
3. Evaluations must consider the educational, health, or other student records of the student provided by the district. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records unless disclosure is already authorized by state and federal law.
4. Evaluations must be provided to the district, including all educational, health, student, or other records created as part of or relied upon to complete the evaluation. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records unless disclosure is already authorized by state and federal law.

5. Evaluations must be conducted by a provider that is authorized, available, and willing to discuss, confer, or otherwise cooperate with the district regarding the evaluation, its results, or any other information related to the evaluation. Such cooperation may include reasonable participation in, or the submission of additional reports or information to, an IEP, MDT, or SAT team. Evaluators must make available to the district any documents or records created in relation to the evaluation, including evaluation and assessment protocols and responses, when the district determines in its sole discretion that such documentation is necessary in order to permit meaningful parental participation. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records or information unless disclosure is already authorized by state and federal law.
6. Evaluations must be sufficiently comprehensive for the evaluator to submit to the district a report that specifically details whether the student should be considered eligible for special education and related services, the nature of special education and related services recommended to accommodate the student's suspected disability, and the particular facts or findings underlying the evaluator's conclusions. This report must be submitted to the district within 45 days after the conclusion of the evaluation.
7. Evaluations must meet the then-current state standards for reliability, research-based processes, and educational or professional best practices.
8. Reimbursement to any evaluator chosen in conformance with this policy shall not exceed the cost that would be charged by the school district's contracted providers for the same or substantially similar evaluation.

All special education evaluations, including those independently obtained at the district's expense, must be obtained in a manner consistent with the criteria set forth above, unless state or federal law requires waiver of one or more criteria in order to accommodate unique circumstances.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6037

Selection and Review of Library Media

The board approves curriculum and curriculum-related materials for the district with input from administrators and staff. Those processes are covered in other board policies. Staff members seeking to procure materials for use during instruction must follow board policy, practices, and directives. Those items are not covered by this policy.

The district procures library books and other media available to students that are not part of a specific class or curriculum. For purposes of this policy, those will be called library materials. This policy addresses the selection and review of library materials, regardless of their source. This policy applies regardless of whether library materials are purchased using district funds, donated, or shared at no cost to the district.

No Right to Materials. The board supports having excellent educational opportunities for students, including availability of library materials used to enrich the educational experience. However, the board and administration are responsible for considering materials based on a variety of factors and legal obligations. There is no right to force any material to be included or excluded. Staff requesting library materials do so only within the course and scope of their employment with the district.

Selection Process. The selection and approval of new library materials must comply with the district's general requisition, donation, and budgeting requirements. To ensure materials selected are appropriate for the district's students and consistent with the district's legal obligations, the following process applies to selection of library materials.

[**OPTION 1: PRINCIPAL OR SUPERINTENDENT REVIEW**] The school librarian, media specialist, or any individual requesting library materials is responsible for submitting the request in writing to the building principal or to superintendent if there is no principal assigned to the building. The request must include the following

1. Name of the book, material, or resource;
2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/or supports student development and learning;

6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

The building principal or superintendent will review the library material request and inform the requester whether the material will be accepted or denied. Materials which require expenditure of district funds will be processed consistently with the district's purchasing and procurement policies and practices. There is no appeal from this determination.

[OPTION 2: COMMITTEE REVIEW] The superintendent will establish a library material review committee on an as-needed basis, consisting of at least one administrator, one teacher, and the librarian or media specialist. If the district has no assigned librarian or media specialist, then the committee will include two administrators and a teacher. The superintendent may appoint any teacher he or she deems appropriate based on availability and expertise related to the requested materials.

The school librarian, media specialist, or any individual requesting inclusion of library materials is responsible for submitting the request in writing to the library material review committee. The request must include the following

1. Name of the book, material, or resource;
2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/o supports student development and learning;
6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

The committee will review the requested materials within the timeframe established by the superintendent. In the event the committee does not agree on a particular request, the administrator makes the final determination. There is no appeal from this determination.

[OPTION 3: BOARD COMMITTEE REVIEW—DISCOURAGED, BUT LAWFUL]. The school librarian, media specialist, or any individual requesting library materials is responsible for submitting the request in writing to the superintendent. The superintendent will review the request(s) with the curriculum committee of the board, who will make a recommendation to the board for approval or denial of the request.

The request must include the following:

1. Name of the book, material, or resource;
2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/o supports student development and learning;
6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

There is no appeal from the determination of the board.

Requested Review of Library Materials. A concerned parent of a current student or patron living within the school district boundaries may request the review of a specific library material (*i.e.*, a specific book, magazine, etc.) or portion of a specific library material. The parent or patron must first discuss their concern with the building principal and explain their concern regarding the library material. If there is no principal assigned to that building, the parent or patron should discuss their concern with the superintendent. The board believes most concerns will be resolved in this manner.

[OPTION 1: SUPERINTENDENT REVIEW] If the parent or patron is dissatisfied after the informal review and discussion with the relevant administrator, they may request a review in writing. To request a review, the individual must

complete the Library Material Review Request form and submit it to the superintendent.

The superintendent will review the request within a reasonable time after receiving it. The superintendent may consult with the school's librarian or media specialist, staff, and legal counsel at his or her discretion. The superintendent may decide to remove the material, keep the material, restrict access to the material to students based on age or grade level, or make any other determination the superintendent deems appropriate. The superintendent's decision regarding the review will be communicated to the requester in writing.

The decision of the superintendent is final, and the board will not hear any appeal regarding the review of library material.

[OPTION 2: BOARD COMMITTEE REVIEW] If the parent or patron is unsatisfied after the informal review and discussion with the relevant administrator, they may request a review in writing. To request a review, the individual must complete the Library Material Review Request form and submit it to the superintendent.

The superintendent will review the request with the board curriculum committee within a reasonable time after receiving it. The committee may consult with or seek input from the school's librarian or media specialist, staff, and legal counsel at its discretion. The committee will make a recommendation to the board to remove the material, keep the material, restrict access to the material to students based on age or grade level, or make any other determination or recommendation the committee deems appropriate. The board will review the request, consider the committee's recommendation, and make a determination regarding the requested review. The decision regarding the review will be communicated to the requester in writing by the superintendent.

The decision of the board is final, and there is no appeal regarding the review of library material.

Additional Rules for Library Media Review. Unless the superintendent decides otherwise, the library material will remain in circulation while a review is pending. Unless otherwise required by law, no library material will be reviewed again within 4 years after a requested review is completed. Any parent or patron requesting review of multiple library materials may only request a maximum of 5 materials to be reviewed at one time, and a new request cannot be submitted until the prior review is completed and notice of the determination is provided to the requesting party. Nothing in this policy

prohibits the superintendent or their designee from reviewing library material outside of the review process contained in this policy and taking any action the superintendent or their designee deems appropriate.

Adopted on: _____
Revised on: _____
Reviewed on: _____

Name	Grade		2022-2023 Class Schedule					Locker/Combo			
	1st Period	2nd Period	3rd Period	4th Period	Lunch	5th Period	6th Period	7th Period	8th Period		
5-8 Schedule	8:05 - 8:56	8:56 - 9:47	9:47 - 10:38	10:38 - 11:29	11:29 - 11:54	11:54 - 12:45	12:45 - 1:36	1:36 - 2:27	2:27 - 3:28	Extra-Duty Assignments	
9-12 Schedule	8:05 - 8:56	8:56 - 9:47	9:47 - 10:38	10:38 - 11:29	11:29 - 12:20	12:20 - 12:45	12:45 - 1:36	1:36 - 2:27	2:27 - 3:28		
Mrs. Emily Brooks 103	Art I-IV	Art I-III	K-6 Art M:6, T/W/TH: K-4, F:5	Planning	Lunch	Art 7/8 S1:7 S2:8	Sophomore Exploratory Art	Art I-IV	Art I-IV	11th grade	
Miss Becka Bruntz 127	Adaptive Music	Elementary Music M:1/3 T:2/3 W:1/3 Th:2/4 F:2/4	Choir 5/6 M/W:5 T/Th:6	7th & 8th HR 7:M/W/AF 8:T/TH/AF	Planning	Lunch	Elementary Music M:4/K T:1/K W:4/2 Th:K/1 F:K/3	Choir 7/8 M/W: 8 T/Th: 7	9-12 Choir	Jazz Choir	
Mrs. Angie Ehlers 109	Child Development / Parenting	Planning	Leadership & Ethics / HS Careers	Life & Career Readiness / Relationships	Lunch	FCS 7/8 S1:8 S2:7	Intro to FCS	Foods & Nutrition / Culinary	Intro to Design / Textile Const.	7th Grade FCCLA	
Mr. Seth Ehlers 306	Science 7	Chemistry	College Biology	Biology	Science in Practice	Lunch	Planning	Anatomy & Physiology	Plant Biology / Plant Science	9th Grade Head CC Asst. TR	
Mr. Marcus Harvey 123/144	Weights	Elementary PE M:K/4 T:K/1 W:2/4 Th:1/3 F:K/3	PE 5/6 M:2/3 T/Th:5 W/F:6	Planning	PE / Health	Lunch	Lifetime Sports & Fitness	Elementary PE M:1/3 T:2/4 W:1/K Th:2/4 F:	PEB 7/8	Head FB JHB Sports	
Mr. Todd Hoyt 401	Metals & Fabrication	Power & Technology	Planning	Structural Systems	Lunch	Shop 7/8 S1:8 S2:7	Woods I / Welding I	Adv. Welding / Adv. Woods	Mechanical /Architectural Drafting	Crisis Team	
Mrs. Alicia Lassen 209/133	Lang. Arts 6	Reading 6	Title	Title	Noon Duty	LMC	LMC	LMC	LMC	7th Grade	
Mrs. Juliana Loudon 305	Natural Resources Mgnt	Food Science	Animal Science	Wildlife Management	Planning	Lunch	Intro to AG	MS AG M/W/F: 7 T/Th/F: 8	Agronomy / Plant Science	FFA	
Mrs. Alicia Luther 304	Elementary Spanish (T-Th)	EL (T-Th)	Spanish III	7th/8th Spanish 7th (T/Th/AF) 8th (M/W/AF)	Lunch	Planning	Spanish II	Spanish I	M: 6th, T: 3/4th, W: 5th, Th: 3/4th	Multi-Cultural EL	
Mr. Jeffrey Matthews 141	Yearbook	Accounting I / Accounting II	Planning	Entrepreneurship / Management	Lunch	Comp 7/8 S1:7 S2:8	Wealth Building / Business Math	Prin. of Finance / Video Production	Programming	FBLA Annual Staff	
Mr. Aaron McCoy 303	Geography	Government	World History	American History	Noon Duty	Noon Duty	Geography	Planning	AD / Weights	10th Grade HAL/NHS Quiz Bowl JHB Sports Asst. AD	
Mr. Evan Neben 126/208	9-12 Band	IT Period	IT Period	IT Period	Noon Duty	Band 5/6 M/W/AF:5 T/Th/AF:6	Planning	Band 7/8 M/W/F: 7 T/Th/F: 8	Elementary Tech (S1-M/W:4 T/Th:3) (S2-M/W:2 T:1 Th:K)	Tech. Dir. Pep Band Jazz Band	
Mr. Michael Phelps 201/140/144	Weights	Social Studies 5	Social Studies 8	Social Studies 6	Lunch	Comp 5/6 M/W:6 T/Th:5	Social Studies 7	Planning	JHFB/JHWWR Weights	Asst. FB Head WR JHWWR	
Mr. Derrick Pulliam 302	Algebra I	Geometry	Math 11	Planning	Algebra II	Lunch	Calculus	Trigonometry	6th Grade M: Span, T: HR, W: HR, Th: Couns	6th Grade	
Mrs. Alisha Remmenga 203	Algebra I	Geometry	Math 7	Planning	Algebra II	Lunch	Math 6	Math 5	5th Grade M:HR, T:Couns., W:Span, Th: HR	5th Grade	
Miss Jody Skallberg 204/208	Counselor	Counselor	Counselor	7th & 8th HR 7:M/W/AF 8:T/TH/AF	Counselor	Noon Duty	Counselor	Counselor	K-6 Counselor Time	12th Grade Crisis Team	
Ms. Elizabeth Sloan 110	7-12 Resource	7-12 Resource	7-12 Resource	7-12 Resource	7-12 Resource	Lunch	7-12 Resource	7-12 Resource	7-12 Resource	8th Grade ILCD	
Mrs. Dana Stelling 207	Language Arts 5	English 7	Title Interventions	Reading 5	Noon Duty	Study Hall 5/6 M/W/AF:5 T/Th/AF:6	English 8	Planning	6th Grade M: Span, T: HR, W: HR, Th: Couns	6th Grade Speech One-Act	
Mr. Keith Swift 307	Planning	Science 8	Physical Science	Physics	Science in Practice	Lunch	Science 5	Science 6	Weights / JHBB/JHTR		
Mrs. Mandi Wallace 104	Title	Title	Title	Title	Title	Lunch	Title	Title	PEG 7/8	SAT 504 JHG Sports	
Mrs. Ashley Wyatt 301	Planning	English 10	English 11	English 9	English 12	Lunch	Speech	English 11	5th Grade M:HR, T:Couns., W:Span, Th: HR	5th Grade One-Act	



OVERTON EAGLES

Athletic Directory & Sports Schedules



Superintendent: Mark Aten - mark.aten@overtoneagles.org
 Principal: Brian Fleischman - brian.fleischman@overtoneagles.org
 Activities Director: Aaron McCoy - aaron.mccoy@overtoneagles.org
 Phone #: (308) 987-2424
 Fax #: (308) 987-2349
 Web Page - www.overtoneagles.org

2022-2023 COACHING STAFF

FOOTBALL

HEAD: Marcus Harvey
 ASST: Michael Phelps
 ASST: Orion Matthies
marcus.harvey@overtoneagles.org

VOLLEYBALL

HEAD: Hayley Ryan
 ASST: Alison Robinson
 ASST: Maddie Paitz
hayley.ryan@overtoneagles.org

CROSS COUNTRY

HEAD: Seth Ehlers

seth.ehlers@overtoneagles.org

GIRLS BASKETBALL

HEAD: Janessa Bergman
 ASST: Mandi Wallace

janessa.bergman@overtoneagles.org

BOYS BASKETBALL

HEAD: Cole Robinson
 ASST: Brian Fleischman
 ASST: Rob McCarter

cole.robinson@overtoneagles.org

WRESTLING

HEAD: Michael Phelps

michael.phelps@overtoneagles.org

TRACK

HEAD: Aaron McCoy
 ASST: Jordan Rush
 ASST: Seth Ehlers

aaron.mccoy@overtoneagles.org

GOLF

HEAD: Brian Fleischman

brian.fleischman@overtoneagles.org

JUNIOR HIGH GIRLS

HEAD: Mandi Wallace
 ASST: Cydney Weiss

mandi.wallace@overtoneagles.org

CHEER

HEAD: Mackenzie Brand
mackenzie.brand@overtoneagles.org

JUNIOR HIGH BOYS

FB/BB/TR: Marcus Harvey
 FB/WR: Michael Phelps
 BB/TR: Keith Swift

marcus.harvey@overtoneagles.org
michael.phelps@overtoneagles.org
keith.swift@overtoneagles.org

DANCE

HEAD:



For Immediate Release

Overton Public School Selected by Vermont Feed
for the 2022/23 Northeast Farm to School Institute

Overton Nebraska June 1, 2022- Overton School is excited to announce their selection as one of ten teams to participate in Vermont Feed's 2022-23 Northeast Farm to School Institute. The Institute is a unique, year-long professional learning program designed to support schools in building strong and lasting farm to school and early childhood initiatives. Since 2010, it has helped over 100 schools and early childhood programs design and implement projects and programs that connect the cafeteria, classroom and community.

"Farm to school is such a great opportunity to make lasting and systemic change in school communities and beyond. Kids are well nourished with local foods, farmers can serve their local communities and those communities can build stronger connections to the schools with placed based learning." Says Vermont FEED Project Director Betsy Rosenbluth. The strategies to achieve the shift are: serving fresh local food in schools, providing hands-on food systems learning opportunities and develop meaningful relationships between community partners, schools and students.

According to Brenda Buchholz foodservice manager for Overton Public School "We are so excited to have been selected to participate in the Northeast Farm to School Institute this year as we look to continue growing our program. We know that farm to school and early childhood programs support youth in connecting the dots of where their food comes from and how their food choices impact their bodies, the environment and communities at large.

Members of Overton Public School's Farm to School Institute attending are Brenda Buchholz, Ag Teacher & FFA Sponsor Juliana Loudon, Cafeteria Manager Terah Smith, Sarah Smith and Jordan Luxa of the Nebraska Dept. of Education Nutrition Services. Other members of Overton's Farm to School Team Angie Ehlers FCS Teacher & FCCLA Sponsor, Seth Ehlers Plant Science Teacher and Mark Aten Superintendent.

Vermont FEED is a farm to school partnership project of Shelburne Farms Institute for Sustainable Schools and the Northeast Organic Farming Association of Vermont(NOFA-VT)

Overton Public School
Financial Information
Fund Securities

<u>Accounts</u>	<u>Funds Available</u>	<u>FDIC Coverage</u>	<u>Securities</u>	<u>Coverage</u>	<u>Date</u>
Non-Interest Bearing	\$ 847,243.87	\$ 250,000.00	\$ 597,243.87	\$ 847,243.87	1-Jun-22
Interest Bearing	\$ 4,736,987.01	\$ 250,000.00	\$ 4,486,987.01	\$ 4,736,987.01	
Total Funds	\$ 5,584,230.88	\$ 500,000.00	\$ 5,084,230.88	\$ 5,584,230.88	
Total Funds Available	\$ 5,584,230.88				
Securities/Insurance	\$ 5,584,230.88				
Collateralization	\$ -				
	Interest Bearing				Non-Interest Bearing
<u>Account Name</u>	<u>Account Number</u>	<u>Funds</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Funds</u>
Depreciation Fund	600443255	\$ 55,190.47	Bond Fund	600443204	\$ -
Clearing Account	600012733.5	\$ 14,757.36	Booster Checking	600024880	\$ 10,828.41
Reserve Fund	600443700	\$ 3,703,736.09	Activity Fund	600025836	\$ 269,544.17
Building Fund	600731064	\$ 125,037.29	Lunch Fund	600026360	\$ 89,642.61
Booster Club	600006539	\$ 2,546.94	General Fund	600029580	\$ 476,718.68
Depreciation Fund #5	126887	\$ 153,824.88	Site & Building	600029602	\$ 510.00
Depreciation Fund #3	126888	\$ 275,071.71			
Depreciation Fund #4	126889	\$ -		\$ 4,489,294.21	General Fund
Building Fund	126886	\$ 107,679.60		\$ 484,087.06	Depreciation
Booster Club	600006498	\$ 5,060.59		\$ 232,716.89	S & B
OHS C.D.	600006873	\$ 294,082.08		\$ 269,544.17	Activity
				\$ 89,642.61	Food Nutritional

			Overton Public School		
			Board Financial Report		
Month	<i>June</i>		Official		
Year	<i>2022</i>				
Account	2019-2020	2020-2021	2021-2022	\$ Change	% Change
MMA - Reserve	\$ 3,507,456.60	\$ 3,839,010.86	\$ 3,997,818.17	\$ 158,807.31	4.14%
Depreciation Fund	\$ 593,190.21	\$ 604,763.87	\$ 484,087.06	\$ (120,676.81)	-19.95%
Bond Fund	\$ -	\$ -	\$ -	\$ -	0.00%
Special Building Fund	\$ 229,130.26	\$ 230,471.00	\$ 232,716.89	\$ 2,245.89	0.97%
Food Nutritional Fund	\$ 25,304.34	\$ 67,952.27	\$ 85,577.72	\$ 17,625.45	25.94%
Activities Fund	\$ 304,373.43	\$ 329,170.98	\$ 254,336.36	\$ (74,834.62)	-22.73%
Totals	\$ 4,659,454.84	\$ 5,071,368.98	\$ 5,054,536.20	\$ (16,832.78)	-0.33%
Total Reserve	\$ 4,100,646.81	\$ 4,443,774.73	\$ 4,481,905.23	\$ 38,130.50	0.86%

Overton Public School
Board Financial Report

Updated: 6/1/2022

2020-2021		Difference	2021-2022	
Date	1-Jun-21		Date	6/1/2022
Depreciation	\$ 604,763.87	\$ (120,676.81)	Depreciation	\$ 484,087.06
MMA/CD	\$ 3,839,010.86	\$ 158,807.31	MMA/CD	\$ 3,997,818.17
Checking	\$ 476,648.39	\$ 70.29	Checking	\$ 476,718.68
Total	\$ 4,920,423.12	\$ 38,200.79	Total	\$ 4,958,623.91
			Current Date	6/1/2022
			MMA	\$ 3,703,736.09
			OHS C.D.	\$ 294,082.08
			Total	\$ 3,997,818.17
			Current Date	6/1/2022
		Special Building	Depreciation	\$ 55,190.47
	600731064	\$ 125,037.29	Depreciation	\$ 153,824.88
	126886	\$ 107,679.60	Depreciation	\$ 275,071.71
	Total	\$ 232,716.89	Depreciation	\$ -
			Total	\$ 484,087.06

Clearing

Official

Expenditures

<u>Vendor</u>	<u>CHECK #</u>	<u>Amount</u>	<u>Description</u>
Flatwater Food & Automotive	7116	\$ 338.03	Fuel/Gas
Cash	7117	\$ 200.00	Postage
Flatwater Food & Automotive	7118	251.51	Fuel/Gas
Food Program	7119	\$ 60.02	Supplies
Flatwater Food & Automotive	7120	\$ 66.75	Gas
Plum Creek Market Place	7121	\$ 194.29	Supplies
FloSports	7122	\$ 100.00	Fees
US Bank	7123	\$ 276.23	Supplies
Capital One	7124	\$ 38.58	Supplies
Flatwater Food & Automotive	7125	\$ 407.91	Fuel/Gas

TOTAL \$ 1,933.32

ACTIVITY ACCOUNT 2021-2022

<u>Date</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Ending Balance</u>
Aug. 2020	\$ 3,480.15	\$ 12,618.21	\$ 9,138.06	\$ 303,341.40
Sept.	\$ 27,309.03	\$ 27,656.20	\$ 347.17	\$ 303,688.57
Oct.	\$ 20,217.64	\$ 21,879.25	\$ 1,661.61	\$ 305,350.18
Nov.	\$ 23,476.28	\$ 19,865.93	\$ (3,610.35)	\$ 301,739.83
Dec.	\$ 16,440.37	\$ 18,224.47	\$ 1,784.10	\$ 303,523.93
Jan.	\$ 19,088.50	\$ 11,680.97	\$ (7,407.53)	\$ 296,116.40
Feb.	\$ 28,872.66	\$ 30,760.32	\$ 1,887.66	\$ 298,004.06
March	\$ 24,683.11	\$ 7,541.96	\$ (17,141.15)	\$ 280,862.91
April	\$ 35,764.00	\$ 10,637.88	\$ (25,126.12)	\$ 255,736.79
May	\$ 37,211.74	\$ 35,811.31	\$ (1,400.43)	\$ 254,336.36
June	\$ -	\$ -	\$ -	\$ -
July	\$ -	\$ -	\$ -	\$ -
Aug-22	\$ -	\$ -	\$ -	\$ -
Fiscal Year	\$ 233,063.33	\$ 184,058.29	\$ (49,005.04)	
School Year	\$ 236,543.48	\$ 196,676.50	\$ (39,866.98)	

Activity Checks

May

<u>Amount</u>	<u>Ck#</u>	<u>Whom Paid</u>	<u>Account</u>	<u>Reason</u>
\$ 3,135.00	1000	TASC	General	125 Plan
\$ (5.27)	16658		Athletics	Void Check #16658
\$ 450.00	17207	Tailwind Pole Vault Club	Athletics	TR Pole Rental
\$ 190.00	17208	Mark Aten	General	EHA Wellness Elevate
\$ 50.00	17209	Franklin Public School	Athletics	Golf Entry Fee
\$ 163.41	17210	LIPS	General	Summer Reading Posters
\$ 1,035.36	17211	School Specialty	Athletics	FB Field Paint
\$ 45.00	17212	Foster Lumber	Junior Class	Prom Supplies
\$ 450.00	17213	Lorna Lawton	FCCLA	RAK Project
\$ 45.72	17214	Lou's Sporting Goods	Athletics	FB Pants
\$ 50.00	17215	Bertrand Community School	Athletics	Golf Entry Fee
\$ 37.97	17216	Kaylei Becker	FBLA	Banquet Reimbursement
\$ 5,222.59	17217	Mike's Sprinkler Service	Athletics	Sprinkler Repair FB/TR Field
\$ 211.90	17218	Platinum Awards & Gifts	Athletics	Athletic Awards
\$ 32.40	17219	Chesterman Co.	Staff Lounge	Pop Machine
\$ 44.39	17220	Misko Sports	Athletics	GBB Supplies
\$ 400.20	17221	Chesterman Co.	Concessions	Concession Supplies
\$ 400.00	17222	Grafton & Associates	FFA	State Convention
\$ 40.00	17223	St Pats	Athletics	Golf Entry Fee
\$ 165.93	17224	Classic Sportswear & Awards	Athletics	Athletic Awards
\$ 525.00	17225	Grafton & Associates	FFA	FFA Colt Conference
\$ 1,455.00	17226	NCA	Athletics	Coaches Fees
\$ 99.00	17227	The Leadership Center	FFA	FFA Colt Conference
\$ 1,230.00	17228	Family Career & Community	FCCLA	FCCLA Nationals Registration
\$ 250.00	17229	HB Designs	FB Club	FB Golf Tourney Awards
\$ 720.00	17230	NE FCCLA	FCCLA	FCCLA Nationals Registration
\$ 8.95	17231	Paula Osborne	General	C4K Training & Outreach
\$ 2,455.20	17232	Rd 739 Fire c/o First Central Bank	General	Book Club Fire Relief Fundraiser
\$ 782.50	17233	Rural Route Printing	General	C4K Training & Outreach
\$ 35.00	17234	Sidney Enochs	General	C4K Training & Outreach
\$ 390.00	17235	Sugar & Spice Child Care Center	General	C4K Training & Outreach
\$ 415.00	17236	Toby KID Kauenberg	General	Summer Reading Bookaneer Prog
\$ 500.00	17237	Cash	Athletics	TR State Meals
\$ 66.95	17238	Jennifer Petzet	General	Books for PreSchoolers Supplies
\$ 330.00	17239	NE Top 10	VB Club	Top 10 Team Camp-Varsity
\$ 900.00	17240	Ogallala Volleyball Team Camp	VB Club	Ogallala Team Camp
\$ 49.33	17241	Plum Creek Market Place	FFA	FFA Banquet
\$ 31.81	17241	Plum Creek Market Place	FCCLA	FCCLA Concessions
\$ 37.92	17242	US Bank	TR Club	TR Meal
\$ 19.98	17242	US Bank	General	EHA Walk into Wellness Donuts
\$ 1,964.87	17242	US Bank	FCCLA	FCCLA Nationals Flights
\$ 576.00	17242	US Bank	FCCLA	FCCLA State Hotel Rooms
\$ 36.35	17242	US Bank	Cheer	Cheer Medals
\$ 7,457.43	17242	US Bank	Athletics	Golf/TR/FCCLA/FFA Supplies
\$ 62.28	17243	Ashley Luther	General	C4K Supplies
\$ 303.97	17244	Epic Sports	Athletics	BB Supplies
\$ 268.39	17245	Mackenzie Brand	Cheer	Cheer State TR/Golf Supplies
\$ 1,100.00	17246	Midwest Elite Basketball	BBB Club	BBB Skills Camp
\$ 168.22	17247	Paula Osborne	General	C4K Training & Outreach/Supplies
\$ 393.64	17248	Amazon	Athletics	Supplies
\$ 1,588.01	17249	Anderson's	Junior Class	Prom Supplies
\$ 91.00	17250	Mackenzie Brand	Athletics	Cheer Training
\$ 5.27	17251	National Art Supplies	Athletics	Replace check #16658
\$ 100.00	17252	Future Stars Camp	VB Club	VB Team Camps
\$ 30.00	17253	Mary Cook	VB Club	Future Eagle Skills Camp Refund
\$ 14.00	AJE 5-18-1	FCCLA	Cheer	Concession Supplies
	AJE 5-18-1	Cheer	FCCLA	Concession Supplies
\$ 106.07	AJE 5-18-2	Concessions	Cheer	Concession Supplies
	AJE 5-18-2	Cheer	Concessions	Concession Supplies
\$ 140.00	AJE 5-31-1	BBB Club	VB Club	Future Eagles Skills Camp
	AJE 5-31-1	VB Club	BBB Club	Future Eagles Skills Camp
\$ 140.00	AJE 5-31-2	FB Club	VB Club	Future Eagles Skills Camp
	AJE 5-31-2	VB Club	FB Club	Future Eagles Skills Camp
\$ 200.00	AJE 5-31-3	GBB Club	VB Club	Future Eagles Skills Camp
	AJE 5-31-3	VB Club	GBB Club	Future Eagles Skills Camp

\$ 37,211.74

	9/1/2009A	B	C	D	E	F	G	H	I
719									
720	Food Program 2021-2022								
721	<u>Date</u>	<u>Lunch Meals</u>	<u>Breakfast Meals</u>	<u>Summer Food</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Days Served</u>	<u>Balance</u>
722	Aug-21	3299	1767	0	\$ 24,432.66	\$ 36,190.63	\$ 11,757.97	15	\$ 76,769.89
723	Sept.	4624	2424	0	\$ 27,809.96	\$ 4,279.88	\$ (23,530.08)	19	\$ 53,239.81
724	Oct.	4776	2494	0	\$ 25,841.79	\$ 45,770.85	\$ 19,929.06	20	\$ 73,168.87
725	Nov.	3658	2178	0	\$ 26,077.51	\$ 26,452.16	\$ 374.65	17	\$ 73,543.52
726	Dec.	3103	1944	0	\$ 27,133.64	\$ 44,105.14	\$ 16,971.50	13	\$ 90,515.02
727	Jan.	4432	2068	0	\$ 15,111.01	\$ 837.65	\$ (14,273.36)	19	\$ 76,241.66
728	Feb.	4310	2665	0	\$ 26,604.90	\$ 27,264.03	\$ 659.13	18	\$ 76,900.79
729	March	4853	3473	0	\$ 22,084.02	\$ 27,699.60	\$ 5,615.58	20	\$ 82,516.37
730	April	3872	1946	0	\$ 25,265.58	\$ 32,507.04	\$ 7,241.46	18	\$ 89,757.83
731	May	2211	1006	0	\$ 27,913.63	\$ 23,733.52	\$ (4,180.11)	12	\$ 85,577.72
732	June	0	0	0	\$ -	\$ -	\$ -	0	\$ -
733	July	0	0	0	\$ -	\$ -	\$ -	0	\$ -
734	Aug-20				\$ -	\$ -	\$ -	0	\$ -
735	Fiscal Year				\$ 248,274.70	\$ 268,840.50	\$ 20,565.80		
736	School Year				\$ 223,842.04	\$ 268,840.50	\$ 20,565.80		
737	Totals	39138	21965	0				171.00	
738	All Meals	61103							
739									

Hot Lunch

Official
May

Expenditures

<u>Vendor</u>	<u>CHECK #</u>	<u>Amount</u>	<u>Description</u>
Area Services	5000	\$ 140.00	Repair
US Foods	5001	\$ 4,901.91	Ala C, BK, FV, FS, HLC, HL
Cash-Wa Distrubuting	5002	\$ 4,907.84	Ala C, BK, FV, FS, HLC, HL
Bimbo Bakery	5003	\$ 212.85	HL
Hiland Dairy	5004	\$ 1,981.06	Ala C, BK, HL
Chesterman Company	5005	\$ 130.50	Milk Machine
Overton Public School	5006	\$ -	Void
Payroll	DD	\$ 11,088.24	Payroll & EE Insurance
Overton Public School	5007	\$ 48.80	Correct Staff Lounge Deposit
US Bank	5008	\$ 39.39	Supplies, HLC
US Bank	5009	\$ 3,818.10	Farm 2 School VT Flights
Little Caesar's	5010	\$ 138.75	HL
Plum Creek Market Place	5011	\$ 185.65	BK, FV HL
Little Caesar's	5012	\$ 18.20	HL
Angie Ehlers	5013	\$ 302.34	Farm 2 Schools Supplies

TOTAL \$ 27,913.63

0

	2021-2022					Summer			<u>Totals</u>
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Coivd Free Breakfast</u>	<u>Covid Free Lunch</u>	
July	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0
May	2211	0	0	1006	0	0	0	0	3217
April	3872	0	0	1946	0	0	0	0	5818
March	4853	0	0	3473	0	0	0	0	8326
February	4310	0	0	2665	0	0	0	0	6975
January	4432	0	0	2068	0	0	0	0	6500
December	3103	0	0	1944	0	0	0	0	5047
November	3658	0	0	2178	0	0	0	0	5836
October	4776	0	0	2494	0	0	0	0	7270
September	4624	0	0	2424	0	0	0	0	7048
August	3299	0	0	1767	0	0	0	0	<u>5066</u>
Totals	39138	0	0	21965	0	0	0	0	61103

	2020-2021					Summer			<u>Totals</u>
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Coivd Free Breakfast</u>	<u>Covid Free Lunch</u>	
July	1236	0	0	1792	0	0	0	0	3028
June	1906	0	0	1022	0	0	0	0	2928
May	2954	0	0	1295	0	0	0	0	4249
April	3797	0	0	1698	0	0	0	0	5495
March	4253	0	0	1926	0	0	0	0	6179
February	3425	0	0	1451	0	0	0	0	4876
January	3761	0	0	1480	0	0	0	0	5241
December	2649	0	0	1029	0	0	0	0	3678
November	3719	0	0	1499	0	0	0	0	5218
October	4437	0	0	1767	0	0	0	0	6204
September	4398	0	0	1687	0	0	0	0	6085
August	2843	0	0	711	0	0	0	0	<u>3554</u>
Totals	36236	0	0	14543	0	0	0	0	50779

		Overton Public School			
		2021-2022 Track Project			
Contractor:	Fisher Track, Inc				
Summary					
Total Expenditures	\$	417,662.01			
Vendor					
	Service	Amount	Paid	Date	Account
Fisher Tracks, Inc	Concrete Phase	\$ 175,000.00	\$ 175,000.00	8/1/2021	General Fund
Fisher Tracks, Inc	Concrete Phase	\$ 123,477.00	\$ 123,477.00	8/31/2021	Depreciation
Mike Sprinkler Service	Sprinkler System Repair/Grading	\$ 5,229.56	\$ 5,229.56	5/15/2022	General Fund
Mike Sprinkler Service	Sprinkler System Repair/Grading	\$ 5,225.59	\$ 5,225.59	5/15/2022	Activity Account
GD Contruccion	Rock Around Track	\$ 13,534.03	\$ 13,534.03	6/15/2022	General Fund
Fisher Tracks, Inc	Installation of Rubber Surface	\$ 88,360.00	\$ 88,360.00	6/15/2022	General Fund
Fisher Tracks, Inc	Striping and Painting of Rubber Surfaces	\$ 4,000.00	\$ 4,000.00	7/15/2022	General Fund
Overton Sand and Gravel	Rock Around Track	\$ 2,835.83	\$ 2,835.83	7/15/2022	General Fund
			\$ -		
Total		\$ 417,662.01	\$ 417,662.01		

ACTIVITY FINANCIAL REPORT				
Budgeted Expenditures	\$ 295,000.00			
Bal May 1, 2022	\$ 255,736.79			
Receipts:		\$ 35,811.31		
Disbursements:			\$ 37,211.74	
Bal May 31, 2022				\$ 254,336.36
Coca Cola Scholarship	\$ 364.34	\$ -	\$ -	\$ 364.34
General/125 Plan	\$ 60,202.14	\$ 16,390.86	\$ 7,892.49	\$ 68,700.51
Athletic	\$ 40,390.40	\$ 1,072.23	\$ 17,516.93	\$ 23,945.70
Cheerleaders	\$ 2,268.62	\$ 2,010.31	\$ 424.81	\$ 3,854.12
Dance	\$ 610.67	\$ -	\$ -	\$ 610.67
2021-2022 Seniors	\$ 3,019.32	\$ -	\$ -	\$ 3,019.32
2021-2022 Juniors	\$ 2,789.83	\$ -	\$ 1,633.01	\$ 1,156.82
2021-2022 Sophomores	\$ 5,274.82	\$ -	\$ -	\$ 5,274.82
2021-2022 Freshmen	\$ 6,738.40	\$ -	\$ -	\$ 6,738.40
Shop	\$ 2,143.80	\$ -	\$ -	\$ 2,143.80
Yearbook	\$ 1,460.18	\$ 38.00	\$ -	\$ 1,498.18
Concessions	\$ (1,075.84)	\$ 106.07	\$ 400.20	\$ (1,369.97)
Student Council	\$ 943.11	\$ 413.75	\$ -	\$ 1,356.86
Music	\$ (31.04)	\$ -	\$ -	\$ (31.04)
FCCLA	\$ 6,562.10	\$ 2,052.10	\$ 4,972.68	\$ 3,641.52
Misc/Act. Deposits	\$ 7,680.00	\$ -	\$ -	\$ 7,680.00
Honor Society	\$ 170.47	\$ 238.99	\$ -	\$ 409.46
Staff Lounge	\$ 5,128.85	\$ 48.80	\$ 32.40	\$ 5,145.25
School Play	\$ 1,118.95	\$ -	\$ -	\$ 1,118.95
Site	\$ 2,403.33	\$ -	\$ -	\$ 2,403.33
Grant	\$ 445.58	\$ -	\$ -	\$ 445.58
2021-2022 8th Grade	\$ 3,714.79	\$ -	\$ -	\$ 3,714.79
2021-2022 7th Grade	\$ 4,684.42	\$ -	\$ -	\$ 4,684.42
2021-2022 6th Grade	\$ -	\$ -	\$ -	\$ -
School Store	\$ 444.88	\$ -	\$ -	\$ 444.88
BBB Club	\$ 1,366.47	\$ 140.00	\$ 1,100.00	\$ 406.47
FB Club	\$ 1,510.57	\$ 7,960.00	\$ 250.00	\$ 9,220.57
GBB Club	\$ 1,728.95	\$ 1,145.00		\$ 2,873.95
VB CLUB	\$ 3,274.63	\$ 1,715.00	\$ 1,840.00	\$ 3,149.63
WR Club	\$ 1,777.37	\$ -	\$ -	\$ 1,777.37
TR Club	\$ 388.56	\$ 340.00	\$ 37.92	\$ 690.64
FCA	\$ 2,163.09	\$ -	\$ -	\$ 2,163.09
Pee Wee Football Club	\$ 305.52	\$ -	\$ -	\$ 305.52
Pee Wee Wrestling	\$ 2,468.73	\$ -	\$ -	\$ 2,468.73
FBLA	\$ 588.43	\$ -	\$ 37.97	\$ 550.46
Activity Special Account	\$ 62,707.52	\$ -	\$ -	\$ 62,707.52
iPads	\$ 11,526.08	\$ 200.00	\$ -	\$ 11,726.08
FFA	\$ 2,965.21	\$ -	\$ 1,073.33	\$ 1,891.88
Cross Country	\$ 775.96	\$ -	\$ -	\$ 775.96
Circle of Friends Elementary	\$ 454.52	\$ -	\$ -	\$ 454.52
Circle of Friends Secondary	\$ 167.47	\$ -	\$ -	\$ 167.47
Green House	\$ 4,115.59	\$ 1,940.20	\$ -	\$ 6,055.79
	\$ 255,736.79	\$ 35,811.31	\$ 37,211.74	
				\$ 254,336.36

Hot Lunch Financial Report

Balance :

5/1/2022 \$ 89,757.83

Reiepts:

Student Payments/ALA Carte		\$	236.04
Adult		\$	135.00
Summer Food Program		\$	150.00
Parents		\$	-
Fed. Reimbursement	Apr	\$	22,735.33
State Reimbursement	Apr	\$	-
Loans to Program		\$	-
Other income/ Juice / HL/Conc		\$	477.15
Transfer from General		\$	-

Total receipts \$ 23,733.52

Balance & Receipts \$ 113,491.35

Disbursements

Food		\$	11,563.66
Salaries	May	\$	8,290.88
Insurance	May	\$	2,797.36
Other Expenses		\$	4,369.90
Pre K, Ala Carte, Juice, Catering		\$	891.83
Loan Repayment			

Total Disbursements: \$ 27,913.63

Balance

5/31/2022 \$ 85,577.72

Clearing Account Financial Report

Balance:

5/1/2022 \$ 12,409.30

Reciepts:

District #4 Transfers	Apr	\$	3,710.25
Interest	May	\$	0.61

Total Receipts \$ 3,710.86

Balance & Receipts \$ 16,120.16

Total Disbursements \$ 1,933.32

Balance

5/31/2022 \$ 14,186.84